

**Yolo County Flood Control &
Water Conservation District**

**Board Meeting
34274 State Highway 16
Woodland, CA 95695
Tuesday, October 7, 2025
3:00 P.M.**

Public documents relating to any open session item listed on the agenda that are distributed to the Board of Directors less than 72 hours before the meeting are available for public inspection by scheduling an appointment with Elise Nunez at (530) 662-0265, ext. 100 or enunez@ycfcwcd.org.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Elise Nunez. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

- 3:00 1. Call Meeting to Order and Open forum (Limited to five minutes): Guest introductions, unscheduled appearances, opportunity for public comment on non-agenda items
- 3:03 2. Consideration: Adding Items to the Posted Agenda
To add an item to the agenda, it must fit one of the following categories:
a) A majority determination that an emergency (as defined by the Brown Act) exists; or
b) A 4/5ths determination of need to take action subsequent agenda posting.
- 3:05 3. CONSENT AGENDA:
a) Consideration: Adoption of the September 2 Regular Board Meeting Minutes
b) Consideration: Reschedule December 2, 2025 Board Meeting
- 3:08 4. Consideration: Review of Fiscal Year 2024/2025 Independent Audit
- 3:18 5. Presentation: YSGA Update
- 3:35 6. Director's Report: Report on meetings and conferences attended

General Manager's Report: Report regarding current general activities and projects of the District
- 3:40 7. a) Operations, Maintenance, and Water Conditions
b) Financial Report
c) Capital Improvement Program

- d) General Activities
- e) Upcoming Events

- 3:55 8. General Discussion: Opportunity for clarification or additional information request
- 4:00 9. Consideration: Consider Approval of Payment of Bills
- 4:05 10. Closed Session: Long-Term Water Supply Agreements
Closed session conference with real property negotiators pursuant to Government Code § 54956.8
- Property: Long-Term Water Supply Agreements under District's Clear Lake Water Right
Agency negotiators: Tom Barth, Shane Tucker, Kristin Sicke
Negotiating parties: Lake County Sanitation District, Calpine (GPC), NCPA
Under negotiation: Price and terms of agreement
- 4:30 11. Closed Session: Bay-Delta
Closed session conference with legal counsel for existing administrative proceeding and anticipated litigation/significant exposure to litigation pursuant to Government Code §54956.9, subsections (d)(1) and (d)(2) – State Water Resources Control Board Bay/Delta Plan update proceeding.
- 5:00 12. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control & Water Conservation District, 34274 State Highway 16, Woodland, CA on October 3, 2025.

By:

Elise Nunez, Administrative Assistant

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: October 7, 2025

ITEM #: 3

CONSENT AGENDA

- a) Consideration: Adoption of September 2 Regular Board Meeting Minutes
- b) Consideration: Reschedule December 2, 2025 Board Meeting

INITIATED OR ☐ BOARD
REQUESTED BY: ☒ STAFF
☐ OTHER _____

COORDINATED OR
APPROVED BY: Kristin Sicke

ATTACHMENT ☒ YES ☐ NO
☐ DIRECTION

☐ INFORMATION
☒ ACTION: ☒ MOTION
☐ RESOLUTION

BACKGROUND:

a) Consideration: Adoption of the September 2 Regular Board Meeting Minutes

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public on the District's website and at the District office prior to their approval.

In advance of the Board meeting, staff request the Directors notify staff if a correction is needed in the draft minutes to clarify a substantial point or to correct content. Staff will make the appropriate change(s) and submit the revised draft for review to the Board and the public at the meeting.

b) Consideration: Reschedule December 2, 2025 Board Meeting

The December Board meeting is currently scheduled for Tuesday, December 2, 2025 and needs to be rescheduled because of the ACWA Fall 2025 Conference.

RECOMMENDATION:

District staff recommend the Board

- a) Adopt the attached September 2 Regular Board Meeting minutes with any corrections.
- b) Reschedule the December meeting to Tuesday, December 9, 2025.



Y O L O C O U N T Y
FLOOD CONTROL &
WATER CONSERVATION
DISTRICT

BOARD MEETING MINUTES
Tuesday, September 2, 2025, 3:00 PM

YCFC&WCD Offices
34274 State Highway 16
Woodland, CA 95695

The regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was held at 3 p.m. on Tuesday, September 2, 2025 at its regular place of business, 34274 State Highway 16, Woodland, California. Chair Tucker convened the meeting. The following people were in attendance:

District Board

Shane Tucker, Chair
Tom Barth (Absent)
Mary Kimball
Jim Mayer
Lee Smith

District Staff

Kristin Sicke, General Manager
Erik Cadaret, Assistant General Manager
Anthony Lopez, Facilities Supervisor
Elise Nunez, Administrative Assistant
Ryan Bezerra, Legal Counsel (via phone for items #12 and 13)

Members of the Public

Geoff Klein
Duane Chamberlain

1. OPEN FORUM

None.

2. CONSIDERATION: Adding Items to the Posted Agenda

There were no items to add to the agenda.

3. CONSENT AGENDA

a. Approval of August 5, 2025 Regular Board Meeting Minutes

There was no discussion on this item.

M/S/C approved the Consent Agenda.

Ayes: Directors Tucker, Kimball, Mayer, and Smith

Noes: None

Absent: Director Barth

Abstain: None

4. CONSIDERATION: Emergency Repairs at Indian Valley Reservoir Spillway

Facilities Supervisor Lopez shared updates on the emergency repairs to the Indian Valley spillway. On August 14, Granite Construction initiated repairs to the spillway and AECOM assisted the District in providing field engineering services to supervise the repairs. Granite rehabilitated the emergency repair that was completed in February due to insufficient temperature and site conditions at that time. During the repair process, AECOM, Granite, and Lopez determined that some issues identified in the 2018 assessment were ultimately not of concern and a repair would result in more disturbance to the area, which could lead to problems in the future. As of Tuesday, September 2, repairs were completed, and further review was expected for Lopez and AECOM to finalize repair totals and create as-built documents. All final documentation will be provided to FERC for review.

Director Mayer asked Lopez to clarify why some spots that were identified for repair were ultimately skipped. Lopez clarified they were skipped since the site evaluation determined that location actually had solid concrete without any spalling or cracks on the face of the concrete.

Chamberlain inquired whether the District could simply install a steel plate over the spillway. Lopez shared the lengthy approval process by the federal and state government that required specific engineering and design considerations, and that a stainless-steel plate would likely prove to be very expensive.

M/S/C approved a continuation of the emergency for completing repairs to the Indian Valley Reservoir spillway.

Ayes: Directors Tucker, Kimball, Mayer, and Smith

Noes: None

Absent: Director Barth

Abstain: None

5. PRESENTATION: Potential Expansion of the Delta Conservancy

General Manager Sicke shared that the Sacramento-San Joaquin Delta Conservancy is a state agency that was created in 2009 to pursue co-equal goals of environmental and economic protection of the Delta community. This includes channeling state funding to prioritized projects to assist in achieving the co-equal goals. The Delta Conservancy is considering expansion to the Sacramento and San Joaquin Valley footprint. There is potential for the Delta Conservancy to include all of Yolo County, which wouldn't revise the legal definition of the Delta or initiate regulatory changes to those in the legally defined Delta.

Director Mayer shared that a portion of Yolo County is already included in the Delta Conservancy. The proposal is to include all of Yolo, Solano, and San Joaquin Counties. The Delta Conservancy receives money through bond measures. Mayer noted that another option might be to create a Sac Valley Conservancy. Mayer doesn't believe that there's a downside to being included in the Delta Conservancy or creating a Sac Valley Conservancy. Currently, a committee of the Yolo County Board of Supervisors participates in the Delta Conservancy and is likely considering what the benefit would be to the county as a whole.

Chair Tucker asked if there's something in motion to create a Sac Valley Conservancy. Mayer noted that it's being discussed with NCWA but it would likely take time. Mayer noted that if there's momentum behind NCWA, we will want to connect with the County.

Director Kimball also relayed that she has some experience working with conservancies.

6. PRESENTATION: YSGA Update

Assistant General Manager Cadaret shared updates on YSGA administration and GSP implementation progress through the SGMA Implementation Grant. The following upcoming meetings were discussed:

- September 9: Hungry Hollow Groundwater Working Group Meeting
- September 15: YSGA Board of Directors Meeting
- October 15: YSGA Board Retreat
- October 20: Coffee Shop Office Hours (Locations: TBD). Cadaret noted that since the August coffee shop office hours were well attended in both locations, Cadaret and Sicke plan to continue hosting them throughout the year to increase outreach.
- October 28 (tentative): North Yolo Management Area Meeting. Cadaret noted that since the YSGA Board has not formally created the North Yolo Management Area Public Advisory Committee, this meeting will be used to introduce landowners to the future formation of the Committee and other project work occurring in the area.

Grant Project Progress

- YCFC&WCD Winter Water Recharge Program
 - Cadaret shared a map showing new data from DWR that helps agencies identify where applied water for recharge would have the highest potential to percolate

and reach the water table. Mayer asked if the data was available online, review the purpose of the Sacramento Valley Flood Diversion and Recharge Enhancement (SV-FDRE) Workgroup, and our thoughts on how effective this effort will be. Cadaret stated that the data shown is online at <https://tinyurl.com/basinchar>. Cadaret shared that the SV-FDRE Workgroup has brought agencies and other experts in Sacramento Valley together to find ways to improve opportunities to implement recharge. Cadaret stated that he's optimistic with the Governor's, DWR, and other agencies alignment on recharge that we can make progress over time to increase recharge and minimize roadblocks to achieve that goal.

- Dunnigan Water District Recharge Program
 - Cadaret shared that Dunnigan Water District recently completed installing a tile drain system on a parcel that will allow it to be planted with a tree crop. This system is being piloted to see how recharge can be completed during the winter months without negatively impacting the tree crop.
 - Cadaret shared progress on the grant tasks for this component

Project	Deliverables	Progress	Grant Funds End Date
Permitting	Permit Docs	In Progress	April 30, 2027
Long-term Recharge Feasibility and Design	Report and Operations Manual	In Progress	April 30, 2027
Implementation/Construction	Agreements and Photos	In Progress	April 30, 2027
Monitoring/Assessment	Technical Memorandum	In Progress	April 30, 2027
Engagement/Outreach	Outreach Materials / Meetings	In Progress	April 30, 2027

7. CONSIDERATION: Adoption of the District's Strategic Plan

General Manager Sicke provided background on the genesis of the need to create the strategic plan. Sicke reviewed the core elements of the strategic plan. The District has the following four strategic priorities: 1) water supply reliability, 2) highest quality customer service, 3) highest quality work force, 4) environmental stewardship. Sicke reviewed the goals and objectives for each strategic priority.

Chair Tucker asked about issues around Willow Slough and water right priorities and considerations for delivering and managing water in the sloughs. Tucker mentioned that some private landowners are managing water in the sloughs on their own versus considering whether the water is the District's responsibility and water right. Tucker asked if we have other areas we need to think about as part of *Water Supply Reliability (Goal 1)*. Director Mayer mentioned that one other objective that could be added is to address ambiguity on water rights and water delivery in sloughs.

Director Smith requested clarification on green and gray infrastructure: gray infrastructure is traditional infrastructure in the built environment such as pipelines and concrete structures, and green infrastructure relates to natural systems such as sloughs.

Mayer noted that in the board packet, there's more detail provided in the smart goals section of the Strategic Plan than what's on the slides shown today. Sicke confirmed that statement and noted we can review the smart goals in more detail, if desired.

Director Kimball asked what the next steps would be in sharing the draft Strategic Plan with the YSGA and the County. Kimball suggested circling back with the partner agencies that were interviewed and sharing the draft Strategic Plan for additional feedback. Sicke suggested taking the draft Strategic Plan to the YSGA Executive Committee for feedback. Director Mayer and Smith also mentioned this being a good opportunity for Directors to meet with their respective Supervisors to review the District's strategic vision.

Director Tucker suggested that we share the draft version with growers as well and Sicke said that would occur at the next Farmers Council meeting.

Chamberlain suggested that District staff look into the ponds and how to get water into them. Sicke reported that the District was currently investigating infrastructure needs to facilitate connections to ponds for winter recharge.

The Board endorsed the draft Strategic Plan and provided direction to solicit additional feedback from farmers, customers, agency partners, and staff before bringing a final Strategic Plan back to the Board for adoption in November.

8. DIRECTOR'S REPORTS

Director Tucker attended the *Lake County Long-Term Water Supply Agreements Committee (Lake County LTWSA Committee)*. Director Kimball had no report. Director Mayer attended NCWA Board meetings. Director Barth was absent. Director Smith attended the YSGA Executive Committee and TAC Meeting.

9. GENERAL MANAGER'S REPORT

General Manager Sicke provided reports on the following:

- a) Operations, Maintenance, and Water Conditions: Sicke provided an overview of current water conditions as of September 2, 2025:
 1. Clear Lake is currently 3.92 feet Rumsey, and Cache Creek Dam is releasing flows in the amount of 465 cfs
 2. Indian Valley Reservoir is currently at 197,900 AF storage and releasing 20 cfs
 3. Irrigation releases were approximately 140 cfs into the West Adams Canal and 240 cfs into the Winters Canal
 4. Real-time groundwater levels for August 2025 were reviewed

- b) Financial Report Summary – An update on irrigation season water sales and FY budget to date was provided.
- c) Capital Improvement Program – Director Smith shared an interest in having a discussion in the future to include a Smart Goal in the Strategic Plan to consider a formal policy to achieve capital improvement plan and recharge goals in an operationally optimized way.
- d) General Activities – A list of outreach activities and projects (in-house and coordinated with other agencies) was reviewed.
- e) The following upcoming events were announced:
 - ACWA State Legislative Committee Meeting (September 5)
 - NCWA Groundwater Task Force Meeting (September 8)
 - YSGA: Hungry Hollow Groundwater Working Group Workshop (September 9)
 - Healthy Rivers and Landscapes Meeting with CalEPA, CNRA, and State Water Board (September 10)
 - Yolo County Financial Oversight Committee Meeting (September 11)
 - YSGA: ACWA SGMA Implementation Subcommittee Meeting (September 11)
 - YSGA: DWR Land Subsidence BMP Public Meeting in Colusa (September 11)
 - Yolo Land Trust’s Day in the Country (September 14)
 - YSGA Board of Directors Meeting (September 15)
 - YSGA: Lower Sac Valley GSP Interbasin Coordination Meeting (September 22)
 - State Water Board Public Hearing on Bay-Delta Plan Update (September 24-25)
 - YSGA Executive Committee Meeting (September 29)
 - Yolo County Board of Supervisors Meeting (October 7)
 - NCWA Sac Valley Celebration at Matchbook (October 16)
 - YSGA Coffee Shop Hours (October 20)
 - YSGA: North Yolo Management Area Meeting (tentatively scheduled for Oct.28)

10. GENERAL DISCUSSION

None.

11. CONSIDERATION: Payment of Bills

M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks #65093-65101.

Ayes: Directors Tucker, Kimball, Mayer, and Smith

Noes: None

Absent: Director Barth

Abstain: None

12. CLOSED SESSION: Long-Term Water Supply Agreements

Closed session conference with real property negotiators pursuant to Government Code § 54956.8

Property: Long-Term Water Supply Agreements under District's Clear Lake Water Right

Agency negotiators: Tom Barth, Shane Tucker, Kristin Sicke

Negotiating parties: Lake County Sanitation District, Calpine, NCPA

Under negotiation: Price and terms of agreement

Closed Session Report: Chair Tucker reported that the Directors, General Manager Sicke, Assistant General Manager Cadaret, and Legal Counsel Bezerra participated in the closed session item and that there was nothing to report.

13. CLOSED SESSION: Bay-Delta

Closed session conference with legal counsel for existing administrative proceeding and anticipated litigation/significant exposure to litigation pursuant to Government Code §54956.9, subsections (d)(1) and (d)(2) – State Water Resources Control Board Bay/Delta Plan update proceeding.

Closed Session Report: Chair Tucker reported that the Directors, General Manager Sicke, Assistant General Manager Cadaret, and Legal Counsel Bezerra participated in the closed session item and that there was nothing to report.

14. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Shane Tucker, Chair

ATTEST:

Kristin Sicke, Secretary

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: October 7, 2025

ITEM #: 4

SUBJECT: Consideration: Review of Fiscal Year 2024/2025 Independent Audit

INITIATED OR ☐ BOARD
REQUESTED BY: ☒ STAFF
☐ OTHER _____

COORDINATED OR
PREPARED BY: Kim Villa
APPROVED BY: Kristin Sicke

ATTACHMENT ☒ YES ☐ NO
☐ DIRECTION

☐ INFORMATION
☒ ACTION: ☒ MOTION
☐ RESOLUTION

BACKGROUND:

The Fiscal Year 2024/2025 Independent Audit (Audit) Management Report and table of contents are attached. The complete Audit is available upon request. In 2023, the District retained MUN CPAs to assist with the District's audits for 2024-2026; and historically, MUN CPAs assisted the District with audit reports in Fiscal Year 2007 through Fiscal Year 2011, and Fiscal Year 2021 through Fiscal Year 2023.

MUN CPAs will review and answer questions regarding the 2024/2025 Audit.

Staff have reviewed the Audit and consider it to be an accurate representation of the District's financial records. The Audit was sent to the Finance Committee for their review and comment.

RECOMMENDATION:

Staff recommend acceptance of the filing of the Fiscal Year 2024/2025 Independent Audit.



Management Letter

September 30, 2025

To the Board of Directors of
Yolo County Flood Control & Water Conservation District
34274 State Highway 16
Woodland, California 95965

In planning and performing our audit of the financial statements of Yolo County Flood Control & Water Conservation District (the District) as of and for the year ended April 30, 2025, in accordance with auditing standards generally accepted in the United States of America, we considered the District's system of internal control over financial reporting (internal control) as a basis for designing auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

However, during our audit we became aware of deficiencies in internal control other than significant deficiencies and material weaknesses and matters that are opportunities for strengthening internal controls and operating efficiency. The memorandum that accompanies this letter summarizes our comments and suggestions regarding those matters. This letter does not affect our report dated September 30, 2025, on the financial statements of the District.

We will review the status of these comments during our next audit engagement. We have already discussed many of these comments and suggestions with various District personnel, and we will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

The District's responses to the findings identified in our audit are described in the accompanying attachment. The District's responses were not subjected to the auditing procedures applied in the audit of the financial statements, and, accordingly, we express no opinion on them.

This communication is intended solely for the information and use of management, the Board of Directors and others within the District, and is not intended to be, and should not be, used by anyone other than those specified parties.

Sincerely,

MUN CPAs, LLP

MUN CPAs, LLP

Yolo County Flood Control & Water Conservation District
Control Deficiencies and Internal Control Recommendations
April 30, 2025

Accrual Timing

During our testing of inventory and accounts payable, we came across two items that were not recorded in the proper period. We recommend management ensure transactions occurring close and subsequent to, the District's year-end date, be reviewed in detail to ensure they are recorded in the proper fiscal year.

View of the Responsible Officials: *The Finance Director agrees. This was a mistake that was caught and corrected during the audit.*

Capital Assets

Upon our review and testing of capital assets, we noted there were discrepancies in the capital asset balances between the general ledger and the capital asset subsidiary records that are maintained in the SAGE capital asset module. Several journal entries were required to true-up the balances on the general ledger, most of which were capital asset disposals that were fully depreciated and therefore had no net effect on the District's financial statements. As the District makes changes and posts activity to the capital asset module, we recommend the District ensure the general ledger is also up to-date. This reconciliation could take place quarterly, however, should for certain be performed annually as part of the year-end close process.

View of the Responsible Officials: *The Finance Director agrees. This was a mistake that was caught and corrected during the audit. We will incorporate quarterly balancing of the capital asset module.*

Allowance for Uncollectible Receivables

Upon initial receipt of the trial balance to be audited, we noted the allowance for uncollectible receivables had not been updated. We recommend the District ensure the analysis of reviewing receivables for collectability and recording any adjustments necessary be included in the year-end close process.

View of the Responsible Officials: *Due to conditions within the Uncollectible Receivables, the Finance Director delayed the processing of this year-end adjustment until the auditors were available to answer questions related to the uncollectible receivables. Moving forward, this will be processed with all the year end adjustments that are already occurring.*

**Yolo County Flood Control & Water Conservation District
Status of Prior Year Recommendations**

April 30, 2025

Internal Controls – Journal Entries (repeat)

During our testing of non-recurring journal entries, specifically closing journal entries, we noted no indication of review by the General Manager. As management does have a process for the review of non-recurring journal entries, we recommend that the closing journal entries be included in the review process to improve oversight of the financial statements.

Status: *Implemented*

Bank Reconciliations

Current District procedures regarding the preparation and review of bank reconciliations include preparation of the bank reconciliation by the Financial Supervisor, and review and approval by the Project Manager. However, it was noted that only bank reconciliations that included reconciling items were being reviewed. We recommend that all bank reconciliations be reviewed and approved by the Project Manager.

Status: *Implemented*

Capital Assets – Construction in Progress

The District maintains a Capital Job worksheet to internally track various expenses related to capital projects. However, upon reviewing that listing, it was discovered that all capital expenses are included in this worksheet, including expenditures related to repairs and replacement, and this listing is then used to record the District's construction-in-progress (CIP) of capital assets. During the current year, there were numerous CIP items that were written off to expense after the District determined they were not true assets. In accordance with generally accepted accounting principles, capital expenses should only be recorded as a capital asset or CIP if the asset's life is extended or the asset's value is increased. Repairs and maintenance should be charged to expense in the year incurred. We recommend the District develop procedures to ensure they are properly identifying CIP on their Capital Jobs worksheet.

Status: *Implemented*

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: October 7, 2025

ITEM #: 5

SUBJECT: Presentation: Yolo Subbasin Groundwater Agency (YSGA) Update

INITIATED OR ☐ BOARD
REQUESTED BY: ☒ STAFF
☐ OTHER _____

COORDINATED OR
PREPARED BY: Kristin Sicke
APPROVED BY: Kristin Sicke

ATTACHMENT ☐ YES ☒ NO
☐ DIRECTION

☒ INFORMATION
☐ ACTION: ☐ MOTION
☐ RESOLUTION

BACKGROUND:

District staff and the Board's representatives to the Yolo Subbasin Groundwater Agency (YSGA) will provide an update on the YSGA's activities, including SGMA implementation grant projects.

RECOMMENDATION:

This agenda item is for informational purposes only. No Board action is required.