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**BOARD MEETING MINUTES**  
**Tuesday, May 3, 2022, 7:00 PM**

**YCFC&WCD Offices**  
**34274 State Highway 16**  
**Woodland, CA 95695**

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**The regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was held at 7:00 p.m. on Tuesday, May 3, 2022 at its regular place of business, 34274 State Highway 16, Woodland, California. Chair Vink convened the meeting. The following people were in attendance:**

District Board

- Erik Vink, Chair
- Tom Barth
- Mary Kimball
- Jim Mayer
- Shane Tucker

District Staff

- Kristin Sicke, General Manager

Members of the Public

- Jim Barrett
- Lee Smith

**1. CONSIDERATION: Approval of Minutes**

22.19 **M/S/C approved the minutes of the April 5, 2022 regular Board meeting.**

- Ayes: Directors Barth, Kimball, Mayer, Tucker, and Vink
- Noes: None
- Absent: None
- Abstain: None

**2. OPEN FORUM**

Jim Barrett thanked the District for installing a fence at the Moore Siphon site as it's greatly eliminated OHV activity on his property. Chair Vink acknowledged Jim's comment of appreciation.

**3. CONSIDERATION: Adding Items to the Posted Agenda**

There were no changes made to the agenda.

**4. CONSIDERATION: Adoption of the FY 2022/2023 District Budget**

General Manager Sicke reviewed the proposed Budget for Fiscal Year (FY) 2022/2023, which began May 1, 2022. Sicke introduced the Budget as the District's planning and financial control document.

Sicke reported the proposed FY 2022/2023 Budget was prepared by staff and reviewed and recommended by the Board's Finance Committee. Sicke detailed the primary difference between FY 2021/2022 and FY 2022/2023 (Budgets) by highlighting the special items of interest, along with noting the significant decrease in water sales due to the drought and lack of an irrigation season in 2022. Sicke commended staff's efforts to solicit outside service arrangements with partnering agencies to lessen the budget deficit; approximately \$300,000 of outside service activities was estimated for the fiscal year, and staff plan to continue to offer District services to the community for the entirety of the fiscal year. Additionally, Sicke discussed the potential to use the District's reserve *Infrastructure Funds* (\$3.61M) for completing smaller capital projects to continue maintenance of the canal system during an optimal time (when the canals are dry).

Director Mayer stated that the integrity of the budget will work if we're redirecting staff to capital projects and appropriately documenting the time, improvements, and money spent in completing those projects. Additionally, Mayer stressed the importance of having a new revenue structure in place before the next fiscal year.

Director Kimball appreciated staff's level of creativity and relationship building activities in asking the community how we can support.

Director Tucker suggested that the Finance Committee consider formally establishing a Capital Fund, and formally documenting Depreciation as Capital Outlay.

22.20 M/S/C adopted the District FY 2022/2023 Operations and Maintenance and Capital Budgets.

Ayes: Directors Barth, Kimball, Mayer, Tucker, and Vink

Noes: None

Absent: None

Abstain: None

## **5. DIRECTORS' REPORTS**

Director Mayer reported on NCWA's water coordination task force meeting with state, federal, and water district managers, which allows for interagency coordination in preparing and planning changes in flow standards and processing of water transfers. He also reported on NCWA's Conservation Task Force efforts in advocating for salmon restoration in the Sacramento Valley, and NCWA's overall leadership in the *Voluntary Agreements*, *Managing Impacts to the Drought*, and *SGMA Implementation*.

Director Barth reported on participating in multiple YSGA meetings in April related to the Governor's Executive Order N-7-22 and written verification for well permitting.

Director Tucker reported on meeting with General Manager Sicke to review the District's Municipal and Industrial customers around Clear Lake.

Director Kimball had nothing to report.

Chair Vink had nothing to report.

## **6. ATTORNEY'S REPORTS**

Legal Counsel was not in attendance.

## **7. GENERAL MANAGER'S REPORT**

General Manager Sicke provided reports on the following:

- a) Operations, Maintenance, and Water Conditions
- b) Financial Report Summary – Highlights from the April 30, 2022 Financial Statements Report were reviewed, and the actual FY 2021/2022 Budget was compared to the projected FY 2021/2022 Budget.
- c) Capital Improvement Program – An update on the planning activities related to capital projects was provided.
- d) YSGA Update – An update on Yolo Subbasin Groundwater Agency's 2022 *Yolo Subbasin Groundwater Sustainability Plan* implementation activities was provided.

- e) General Activities – A list of outreach activities and projects both in-house and coordinated with other agencies was reviewed.
- f) The following upcoming events were announced:
  1. ACWA Spring Conference (May 3-5)
  2. YSGA Special Board of Directors Meeting (May 6)
  3. NCWA: Groundwater, Manager’s Coordination Sacramento River Basin (May 9)
  4. UCD’s Drought Response Action Workgroup Meeting (May 9)
  5. NCWA’s Coordination Task Force Meeting (May 10 and 24)
  6. NCWA’s North State Drinking Water Solutions Network (May 11)
  7. Yolo County Financial Oversight Committee (May 12)
  8. WRA TC Ad Hoc Drought Task Force Meeting (May 12)
  9. WRA / YSGA Executive Committees’ Meetings (May 17)
  10. Yolo County BOS Meeting: Drought Update (May 24)
  11. NCWA’s Managers’ Meetings (May 25 and June 10)
  12. CII Board Meeting (May 26)
  13. UCD / GRA Groundwater Shortcourse (June 2)
  14. County / Farm Bureau Coordination Meeting (June 6)
  15. NCWA’s Groundwater Task Force Meeting (June 13)
  16. WRA/YSGA Board of Directors Meetings (June 20)

## **8. GENERAL DISCUSSION**

There was no general discussion.

## **9. CONSIDERATION: Payment of Bills**

22.21 M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks # 61136-61147.

Ayes: Directors Barth, Kimball, Mayer, Tucker, and Vink

Noes: None

Absent: None

Abstain: None

## **10. CLOSED SESSION**

Public Employee Performance Evaluation

Title: General Manager (Government Code 54954.5(e) and 54957)

*Closed Session Report:* Chair Vink reported that the Directors and General Manager Sicke participated in the closed session item and that there was nothing to report.

**11. CLOSED SESSION**

Closed Session conference with legal counsel for existing administrative proceeding and anticipated litigation/significant exposure to litigation pursuant to Government Code 54956.9, subsections (d)(1) and (d)(2) – State Water Resources Control Board Bay-Delta Plan update proceeding.

*Closed Session Report:* Chair Vink reported that the Directors and General Manager Sicke participated in the closed session item and that there was nothing to report.

**12. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.



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Erik Vink, Chair

ATTEST:

  
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Kristin Sicke, Secretary.

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