

Yolo County Flood Control & Water Conservation District

**Board Meeting
Tuesday, January 5, 2021
7:00 P.M.**

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the [Governor's Executive Order N-29-20 \(March 17, 2020\)](#).

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YCFC&WCD Board of Directors' Meeting
Tuesday, January 5, 2021 7:00 PM - 9:00 PM (PDT)

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Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of COVID-19, please consider the following:

1. You are strongly encouraged to observe the live stream of the Yolo County Flood Control & Water Conservation District Board of Directors' meeting (see details above).
2. If you are joining the meeting via GoToMeeting and wish to make a comment on an item, please provide your comment in the chat box to "YCFC&WCD Board of Directors". You will be called by name or phone number when it is your turn to comment.
3. If you choose not to observe the Board of Directors' meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Monday, January 4, 2021. Please submit your comment to Christina Cobey at ccobey@ycfcwcd.org to place your comment into the Board meeting record.
4. If you are watching/listening to the live stream of the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment to Kristin Sicke at ksicke@ycfcwcd.org. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection by scheduling an appointment with Christina Cobey at (530) 662-0265 or ccobey@ycfcwcd.org.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Christina Cobey. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

- 7:00 1. Consideration: Adoption of the December 1, 2020 Regular and December 15, 2020 Special Board Meetings' Minutes
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances, opportunity for public comment on non-agenda items
- 7:07 3. Consideration: Adding Items to the Posted Agenda
In order to add an item to the agenda, it must fit one of the following categories:
a) A majority determination that an emergency (as defined by the Brown Act) exists; or
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10 4. Consideration: Election of Officers for 2021
- 7:15 5. Directors' Reports: Report on meetings and conferences attended during the prior month on behalf of the District
- 7:20 6. Attorney's Report: Report on legal matters of concern to the District
- 7:25 7. General Manager's Report: Report regarding current general activities and projects of the District
a) Operations, Maintenance, and Water Conditions
b) Financial Report
c) Capital Improvement Program
d) YSGA Update
e) General Activities
f) Upcoming Events
- 7:40 8. General Discussion: Opportunity for clarification or additional information request
- 7:45 9. Consideration: Consider the approval and the payment of bills

- 7:50 10. Consideration: Appointment of a General Manager Recruitment Ad Hoc Committee
- 8:00 11. Consideration: Direct and Authorize the General Manager to 1) Solicit Proposals from Executive Search Firms for General Manager Recruitment and 2) Execute a Contract with one of the Proposers with Concurrence from the General Manager Recruitment Ad Hoc Committee
- 8:05 12. Closed Session: Public Employment Appointment (Government Code § 54954.5(e) and 54957)
Title: General Manager
- 8:25 13. Closed Session: Public Employee Performance Evaluation (Government Code § 54954.5(e) and 54957)
Title: General Manager
- 8:45 14. Closed Session Report: Report action and vote, if any taken, in Closed Session
- 8:50 15. Adjourn

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Public comment on items within the Board’s jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control & Water Conservation District, 34274 State Highway 16, Woodland, CA on December 29, 2020.

By: _____
Christina Cobey, Administrative Assistance

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT
AGENDA REPORT

MEETING DATE: January 5, 2021

ITEM #: 1

SUBJECT: Consideration: Adoption of the December 1, 2020 Regular and December 15, 2020 Special Board Meetings' Minutes

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
APPROVED BY: Tim O'Halloran

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public on the District's website and at the District office prior to their approval.

Staff request the Directors call the Yolo County Flood Control & Water Conservation District (District) office if a correction is needed to be made to the draft minutes to clarify a substantial point or to correct content. Staff will then have time to make the appropriate change(s) and submit the revised draft for review to the Board and the public at the Board meeting.

RECOMMENDATION:

District staff recommend the adoption of the attached minutes with any corrections.



Y O L O C O U N T Y
FLOOD CONTROL &
WATER CONSERVATION
DISTRICT

BOARD MEETING MINUTES
Tuesday, December 1, 2020, 7:00 PM

YCFC&WCD Offices
34274 State Highway 16
Woodland, CA 95695

Due to the threat of COVID-19 and pursuant to the [Governor's Executive Order N-29-20 \(March 17, 2020\)](#), the regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was agendized to allow Board members, staff, and the public to participate in the meeting via teleconference. The meeting was held at 7:00 p.m. on Tuesday, December 1, 2020 remotely via GoToMeeting. Chair Mayer convened the meeting. The following people were remotely in attendance:

District Board

Jim Mayer, Chair
Tom Barth (in attendance at the District Boardroom)
Mary Kimball
Bruce Rominger
Erik Vink

District Staff

Tim O'Halloran, General Manager (in attendance at the District Boardroom)
Max Stevenson, Assistant General Manager
Kristin Sicke, Assistant General Manager (in attendance at the District Boardroom)
Andrew Ramos, Legal Counsel

Members of the Public

Dave Pratt
Lee Smith

1. CONSIDERATION: Approval of Minutes

M/S/C approved the minutes of the November 3, 2020 regular Board meeting as submitted.

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

2. OPEN FORUM

There were no comments.

3. CONSIDERATION: Adding Items to the Posted Agenda

There were no changes made to the agenda.

4. CONSIDERATION: Adoption of Resolution 20.05 Adopting the January 2019 Westside Sacramento Integrated Regional Water Management Plan Update

Assistant General Manager Sicke reported on the District's participation in the Westside Sacramento Integrated Regional Water Management (IRWM) planning process to-date. The District participates via the Water Resources Association of Yolo County (WRA); however, the District Board needs to formally adopt the Westside Sacramento IRWM Plan to be eligible for state funding opportunities in the future. At the District's August 2019 Board meeting, the Board adopted the Westside Sacramento IRWM Plan Update. The California Department of Water Resources has recently requested the District formally memorialize the adoption via a resolution.

District staff recommended the Board adopt Resolution 20.05 Adopting the January 2019 Westside Sacramento Integrated Regional Water Management Plan Update.

M/S/C adopted Resolution 20.05 Adopting the January 2019 Westside Sacramento Integrated Regional Water Management Plan Update

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

5. CONSIDERATION: Adoption of the District's Revised Investment Policy

Legal Counsel Ramos gave an overview of the purpose of the District's Investment Policy and provided a review of the recent revisions. Pursuant to Government Code §53600, et seq., the District is permitted to invest any surplus money that is not required for immediate needs in a variety of permissible investment vehicles. To ensure compliance with the statutory requirements for public agency investment of public funds, the District has adopted the Investment Policy to guide its investment of any surplus funds, which is reviewed annually for compliance and to ensure it is up to date with new legislation impacting public agency investing.

The recent legislative session triggered a few revisions to the Investment Policy, specifically related to investments in commercial paper and the maximum percentage of total portfolio that such investments may comprise. Additionally, several other clarifying changes were suggested to ensure the District's policy fully complies with the statutory mandates.

SB 998 (Moorlach) amended §53601 of the Government Code, which specifies permissible investment types that local agencies may invest surplus funds in, to alter the specifications related to investment in commercial paper. SB 998 increased the maximum investment percentage of surplus funds from 25% to 40% of total assets for local agencies that have \$100 million or more in managed investments. Local agencies with less than \$100 million in investments remain subject to the 25% cap. In addition, a local agency may only hold a maximum of 10% of its total investment assets in the commercial paper of any single issuer.

Other changes were clarifying of existing law, including a specification that the District is not permitted to invest in any negotiable certificate of deposit issued by a state or federal credit union if a member of the Board of Directors or other person with investment decision-making authority serves on the board of directors or certain committees of that state or federal credit union. Lastly, minor clarifying changes and footnotes were added to the policy matrix that describes the statutory requirements for public agency investing.

District staff recommended the Board adopt the revised Investment Policy as reviewed by Ramos.

M/S/C adopted the revised Investment Policy as reviewed by Ramos

Ayes: Directors Barth, Kimball, Mayer, and Rominger

Noes: None

Absent: Director Vink

Abstain: None

6. CONSIDERATION: Adoption of Resolution 20.06 Requesting Yolo County LAFCo to Initiate and Approve the Annexation of Property to the District

Director Rominger stepped away from the virtual dais since property he leases was being considered in the annexation process.

Assistant General Manager Sicke reported on the request for approximately 2,200 acres to be annexed into the District. A map was provided during and in advance of the meeting in the Board package. Sicke reported the parcels requesting annexation had not historically used District water and were likely unirrigated or reliant on groundwater. District staff have reviewed the economic and water allocation considerations of the annexation request and determined the impact on water supply would be relatively small per user since the increase in permanent crops and conversion to pumping has allowed the demand on District's supply to be stable to-date.

Sicke reported most consent forms had been received by property owners and the next steps in the annexation process were as follows:

1. District Board approval of the process via Resolution 20.06;
2. solicitation of Laugenour and Meikle's services to produce a survey map;
3. submission of the annexation application to Yolo LAFCo (including Resolution 20.06 and the survey map) for consideration; and
4. collection of fees by annexed landowners.

District staff recommended the Board adopt Resolution 20.06 Requesting Yolo County LAFCo to Initiate and Approve the Annexation of Property to the District.

M/S/C adopted Resolution 20.06 Requesting Yolo County LAFCo to Initiate and Approve the Annexation of Property to the District

Ayes: Directors Barth, Kimball, Mayer, and Vink

Noes: None

Absent: None

Abstain: Director Rominger

7. DIRECTORS' REPORTS

Director Barth reported he had participated in the ACWA/JPIA Fall 2020 Board of Directors' meeting. Chair Mayer reported on NCWA's Conservation Task Force.

8. ATTORNEY'S REPORTS

Legal Counsel Ramos did not have anything to report.

9. GENERAL MANAGER'S REPORT

General Manager O'Halloran provided reports on the following:

- a) Operations, Maintenance, and Water Conditions
- b) Financial Report Summary – Highlights from the November 30, 2020 financial statements report were quickly reviewed, and the actual FY 2020/2021 Budget was compared to the projected FY 2020/2021 Budget.
- c) Capital Improvement Program – Review of upcoming capital jobs (discussion of financing opportunities would be presented at a future Board meeting after meeting with the Infrastructure Committee).
- d) YSGA Update – Assistant General Manager Sicke provided an update on recent YSGA meetings and GSP-related tasks.
- e) General Activities – A list of outreach activities and projects both in-house and coordinated with other agencies was reviewed.
- f) The following upcoming events were announced:
 1. December 2-3: ACWA Fall 2020 Virtual Conference (ACWA Virtual)
 2. December 2: FSY 2.0 – Mapping Project and Detention/Retention Basins Discussion (GoToMeeting)
 3. December 3: Yolo LAFCo Commission Meeting (Zoom)
 4. December 3: WRA Technical Committee Meeting (GoToMeeting)
 5. December 3: FSY 2.0 – Highway 16 Project Meeting (Microsoft Teams)
 6. December 4: YSGA – Central Yolo Management Area Workshop (GoToMeeting)
 7. December 8: YSGA – TAC Meeting #4 (GoToMeeting)
 8. December 9: YSGA – Interbasin Coordination Meeting with Solano Subbasin (Zoom)
 9. December 10: DWR's FloodMAR Workshop (Zoom)
 10. December 14: NCWA's Groundwater Management Task Force Meeting (Zoom)
 11. December 15: CII December Board of Directors' Meeting (Zoom)
 12. December 15: YSGA – Update on GSP Process to Yolo Subbasin Farmers (GoToMeeting) – *this was later changed to December 18, 2020*
 13. December 16: Cache Creek Capacity Analysis Check-in (Conference Call)
 14. December 16: WRA/YSGA EC Meetings (GoToMeeting)
 15. December 17: ACWA Water Management Committee Meeting (GoToMeeting)

10. GENERAL DISCUSSION

There was no general discussion.

11. CONSIDERATION: Payment of Bills

M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks # 059125-059151.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

12. CONSIDERATION: Approval of Amendment No. 1 to Standard Agreements for Sale of Water with Clearlake Oaks County Water District; County of Lake for County Services Areas #20 and #21; and Clear Water Mutual Water Company

Assistant General Manager Sicke reported on the four Standard Agreements for Sale of Water (Agreements) that were auto-renewing on December 31, 2020: Clearlake Oaks County Water District; County of Lake for County Services Areas #20 and #21; and Clear Water Mutual Water Company. All four Agreements have conditions that must be reconsidered as part of recent State water measurement and reporting regulations (SB X7-7 and SB 88). To provide staff with additional time to review what needs to be updated or improved as part of the long-term agreement conditions, the District requested a 2-year interim renewal for the Standard Agreements for Sale of Water.

District staff recommended the Board approve Amendment No. 1 to Standard Agreements for Sale of Water with Clearlake Oaks County Water District; County of Lake for County Services Areas #20 and #21; and Clear Water Mutual Water Company.

M/S/C approved Amendment No. 1 to Standard Agreements for Sale of Water with Clearlake Oaks County Water District; County of Lake for County Services Areas #20 and #21; and Clear Water Mutual Water Company

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

13. CLOSED SESSION

Conference with Real Property Negotiators (Government Code § 54956.8)

Property: Long-Term Water Supply Agreements with Clear Lake Diverters

Agency Negotiators: Tim O'Halloran, Kristin Sicke, Bruce Rominger, Tom Barth

Negotiating Parties: California Water Service Company, City of Lakeport, Clear Water Mutual Water Company, Clearlake Lakewood Resort, Clearlake Oaks County Water District, Golden State Water Company, Harbor View Mutual Water Company, Highlands Water Company, Konocti County Water District, Lake County CSA No. 2, Lake County CSA No. 20, Lake County CSA No. 21, Lake County Flood Control and Water Conservation District, Lake County Sanitation District, Lower Lake Cemetery District, Lower Lake County Waterworks District No. 1, Mt. Konocti Mutual Water Company, Nice Mutual Water Company, and Rodman Ranch

Under Negotiation: Price and Terms of Payment

14. CLOSED SESSION REPORT

Chair Mayer reported that the Board of Directors, General Manager, Assistant General Managers, and Legal Counsel Ramos were in attendance during the Closed Session Item and that there was nothing to report at this time.

15. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Jim Mayer, Chair

ATTEST:

Tim O'Halloran, Secretary



Y O L O C O U N T Y
FLOOD CONTROL &
WATER CONSERVATION
DISTRICT

SPECIAL BOARD MEETING MINUTES
Tuesday, December 15, 2020, 5:00 PM

YCFC&WCD Offices
34274 State Highway 16
Woodland, CA 95695

Due to the threat of COVID-19 and pursuant to the [Governor's Executive Order N-29-20 \(March 17, 2020\)](#), the special meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was agendized to allow Board members, staff, and the public to participate in the meeting via teleconference. The meeting was held at 5:00 p.m. on Tuesday, December 15, 2020 remotely via GoToMeeting. Chair Mayer convened the meeting. The following people were remotely in attendance:

District Board

Jim Mayer, Chair
Tom Barth (in attendance at the District Boardroom)
Mary Kimball
Bruce Rominger
Erik Vink

District Staff

Tim O'Halloran, General Manager (in attendance at the District Boardroom)
Max Stevenson, Assistant General Manager
Kristin Sicke, Assistant General Manager (in attendance at the District Boardroom)
Sal Espinoza, Operations Supervisor (in attendance at the District Boardroom)
Andrew Ramos, Legal Counsel

Members of the Public

Lisa Beutler, Stantec

1. OPEN FORUM

There were no comments.

2. PRESENTATION: Strategic Visioning and Transition Planning

The District hired a consultant to support the Board with strategic visioning to assist planning into the next decade, and with transition planning as General Manager O’Halloran moves into retirement. Lisa Beutler of Stantec presented on the results of her Situation Assessment.

3. CLOSED SESSION

Public Employment (Government Code § 54954.5(e) and 54957)

Title: General Manager

4. CLOSED SESSION

Public Employee Performance Evaluation (Government Code § 54954.5(e) and 54957)

Title: General Manager

5. CLOSED SESSION REPORT

Chair Mayer reported that the Board of Directors, General Manager, Stantec Consultant Beutler, and Legal Counsel Ramos were in attendance during the Closed Session Items and that there was nothing to report at this time.

6. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Jim Mayer, Chair

ATTEST:

Tim O’Halloran, Secretary

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: January 5, 2021

ITEM #: 4

SUBJECT: Consideration: Election of Officers for 2021

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Tim O'Halloran
APPROVED BY: Tim O'Halloran

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

Every January the Board elects the Chair and Vice Chair, its officers for the 2021 year. The Secretary to the Board is the District's Secretary/General Manager. At the Secretary's request, the Board has additionally elected to appoint an Assistant Secretary to the Board.

It has been the policy of the Board to rotate Directors through the positions of Chair and Vice Chair. If the Board wishes to continue that policy, the officers of the Board of Directors for 2021 would be as follows:

Chair: Bruce Rominger
Secretary: Tim O'Halloran

Vice Chair: Erik Vink
Assistant Secretary: Kristin Sicke

RECOMMENDATION:

District staff recommend the Board continue the policy of the Board to rotate Directors through the positions of Chair and Vice Chair.

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: January 5, 2021

ITEM #: 10

SUBJECT: Consideration: Appointment of a General Manager Recruitment Ad Hoc Committee

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Tim O'Halloran
APPROVED BY: Tim O'Halloran

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

As part of the District's transition planning process, the District Board will need to initiate the General Manager recruitment process by appointing a General Manager Recruitment Ad Hoc Committee.

RECOMMENDATION:

District staff recommend appointing a General Manager Recruitment Ad Hoc Committee.

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: January 5, 2021

ITEM #: 11

SUBJECT: Consideration: Direct and Authorize the General Manager to 1) Solicit Proposals from Executive Search Firms for General Manager Recruitment and 2) Execute a Contract with one of the Proposers with Concurrence from the General Manager Recruitment Ad Hoc Committee

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Tim O'Halloran
APPROVED BY: Tim O'Halloran

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

As part of the District's General Manager recruitment process, the Board wishes to work with an executive search firm to attain suitable candidates for the General Manager position.

RECOMMENDATION:

District staff recommend directing and authorizing the General Manager to 1) solicit proposals from executive search firms for General Manager Recruitment and 2) execute a contract with one of the proposers with concurrence from the General Manager Recruitment Ad Hoc Committee.