

Yolo County Flood Control & Water Conservation District

AGENDA Board Meeting Tuesday, July 6, 2004 7:00 P.M.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, then please contact Christina Cobey at (530) 662-0265 or (530) 662-4982 fax. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

- 7:00 1. Board Consideration:
The Board will consider adoption of the minutes of the June 1, 2004 Regular Board Meeting.
- 7:02 2. Open forum; Guest Introductions and Unscheduled Appearances
Opportunity for public comment on non-agenda items.
Open forum will be limited to five minutes.
- 7:07 3. Board Consideration: Adding Items to the Posted Agenda.
In order to add an item to the agenda, it must fit one of the following categories:
 a. A majority determination that an emergency (as defined by the Brown Act) exists; or
 b. A 4/5ths determination that the need to take action arose subsequent to the agenda being posted.
- 7:08 4. Board Consideration: FY 2003/2004 Independent Auditors Report.
The District is required to engage an independent auditor for an annual audit. Heather Jones of the firm of Macias Gini & Company will review the audit and will be prepared to answer audit related questions.
- 7:25 5. Board Consideration: Increasing the District's Capitalization Threshold.
After discussions with the District's auditor and Finance Committee, staff recommends increasing the threshold for capitalizing acquired assets to \$2,500.

- 7:50 6. Board Presentation:
The Board will receive a presentation from Jan Lowrey, Executive Director of the Cache Creek Conservancy on its activities. The District is a financial and in-kind contributor to the Conservancy.
- 8:00 7. Directors' Reports:
Each member of the Board will have the opportunity to report on meetings and conferences attended during the prior month on behalf of the District.
- 8:10 8. Wild & Scenic Ad Hoc Subcommittee Report:
The Wild & Scenic Ad Hoc Subcommittee will report on any activities related to potential Wild & Scenic Legislation.
- 8:20 9. General Manager's Report:
The Board will receive a report from the General Manager regarding current general activities and projects of the District.
- 8:30 10. Operations and Maintenance Report:
The Board will receive a status report on the previous month's operation and maintenance activities.
- 8:40 11. Local Hazard Mitigation Plan:
Mike Horgan will report to the Board on the District's involvement in the development of a Local Hazard Mitigation Plan (LHMP).
- 8:50 12. AB303 Groundwater Quality Monitoring Program:
Project Manager Fran Borcalli will provide a brief status report on the AB 303 grant work to develop a Groundwater Quality Monitoring Plan.
- 9:00 13. General Discussion:
Opportunity for Board members to ask questions for clarification, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.
- 9:05 14. Board Consideration:
The Board will consider the approval and the payments of bills.
- 9:10 15. Closed Session:
The Board will confer with legal Counsel under:

Brown Act Section 54956.9(b) significant exposure to litigation involving (two) potential cases.

9:30 16. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control and Water Conservation District, 34274 State Highway 16, Woodland, CA on July 1, 2004.

By: _____
Christina Cobey, Administrative Assistant

REGULAR BOARD MEETING MINUTES

July 6, 2004

The regular July meeting of the Board of Directors of the Yolo County Flood Control and Water Conservation District was held at 7:00 p.m. on July 6, 2004 at its regular place of business, 34274 State Highway 16, Woodland, California. Director Bob Eoff convened the meeting with Directors Scheuring and Rominger present. Chairman Vink and Vice-Chair Brice arrived thereafter. Also in attendance were:

District Staff and Consultants

Tim O'Halloran, General Manager
Mike Horgan, Engineer
Paul Bartkiewicz, Legal Counsel
Francis Borcalli, Engineering Consultant

Members of the Public

Jan Lowrey, Cache Creek Conservancy
Don Rominger, Retired District Director
Lynnel Pollock, Yolo County Supervisor
Linda Fiack, Yolo County Resource Manager
Frank Siefertman, Sr., Past Yolo County Supervisor
Chad Roberts, Yolo Audubon

MINUTES

M/S/C approved the minutes of the June 1, 2004 Regular Board meeting as mailed.

OPEN FORUM

No comments were made.

FY 2003/2004 INDEPENDENT AUDIT'S REPORT

Heather Jones of the firm of Macias Gini & Company reviewed the 2003/2004 Audit. The company provided an unqualified opinion indicating a successful audit with no major adjustments to report. Ms. Jones and Mr. O'Halloran commended District Finance Supervisor Barbara McGriff for her record keeping practices, which significantly aided the audit process. The Finance Committee recommended Board acceptance of the audit.

M/S/C accepted the FY 2003/2004 Audit.

DISTRICT'S CAPITALIZATION THRESHOLD

The FY 2003/2004 Audit recommended a modification to the District's Capitalization Threshold to aid in bookkeeping and future audits. The Finance Committee recommended increasing the Threshold from \$500 to \$2,500. Ms. Jones stated that typical limits range from \$1,000 to \$10,000.

M/S/C approved increasing the Capitalization Threshold to \$2,500.

The Board requested that staff develop an inventory record policy.

CACHE CREEK CONSERVANCY PRESENTATION

Mr. O'Halloran introduced Jan Lowrey, Executive Director of the Cache Creek Conservancy (Conservancy), and highlighted the District's past financial and in-kind support of the Conservancy.

Mr. Lowrey gave a presentation on the Conservancy's watershed-wide efforts to control the invasive plants, Arundo and tamarisk. The Conservancy partners with local, state and federal agencies utilizing shared knowledge and experience to effectively leverage dollars, equipment and manpower. The Conservancy's primary work area in Cache Creek extends from the Capay Dam down toward Interstate 5 near Yolo, a 12-mile length. Efforts in the areas treated, which require landowner approval, have been successful under the supervision of John Watson of the Conservancy. Chemical, mechanical, manual and biological control measures are employed. Techniques have been refined to lower costs and increase effectiveness. The Conservancy will continue with this project and plans to secure additional funding.

DIRECTORS' REPORTS

Director Scheuring reported that the Water Resources Association of Yolo County (WRA) did not meet in June.

Director Eoff reported that the Northern California Water Association (NCWA) met on June 16, 2004, and discussed ongoing matters including the state fee issues.

Director Vink reported on the Conaway property acquisition process. The Joint Powers Authority (JPA) met in mid June. The Yolo County Board of Supervisors will hold a special meeting on July 8, 2004, to discuss the acquisition and their eminent domain process. Supervisor Pollock stated that the County is still keeping acquisition options open. Linda Fiack is the JPA Interim Project Manager. Various JPA subcommittees have been activated and are beginning to meet. The managers' working group meets each Wednesday and Mr. O'Halloran attends. The County was required to sign a confidentiality agreement with the National Energy and Gas Transmission, Inc. (NEGT) the property owner, in order to obtain a copy of the land sale bid package. Ms. Fiack stated that the County prefers negotiation with the willing seller over the eminent domain process. County Counsel will share information with JPA member legal counsels.

Director Vink also reported that there was no District/Yolo County 2X2 meeting in June.

WILD & SCENIC AD HOC SUBCOMMITTEE REPORT

Director Rominger reported that Assemblywoman Wolk's Wild & Scenic forum on Cache Creek

was productive. Mr. O'Halloran reviewed a letter from Assemblywoman Wolk regarding the forum. A subsequent meeting, scheduled for August 6, 2004, will be held for further discussions on the many issues associated with this matter. The focus is currently on how to apply a Wild & Scenic designation to Cache Creek rather than on the bigger picture approach to determine what is best for the creek. Prospective Wild & Scenic legislation impacts on water flows in the Creek remain uncertain. Don Rominger stated that it is the District's responsibility to preserve the Creek's functions for irrigation water deliveries.

GENERAL MANAGER'S REPORT

Mr. O'Halloran reported on the following:

- The Grand Jury Report – its findings and the one recommendation that has been addressed.
- His 1-year District anniversary.
- The progress on development of an Annual Work Plan.
- The development of a draft conjunctive use and system modernization plan.
- The status of the Ag Discharge Waiver Project.
 - A \$2/ac charge for the monitoring plan work has been established.
 - A letter to property owners and tenants will be mailed soon regarding the charge.
 - Larry Walker and Associates has been selected to conduct the monitoring plan.
 - The first round of sampling was performed on June 30, 2004.
 - The plan has not yet been approved by the Regional Water Quality Control Board.
- A Cache Creek mercury TMDL scoping meeting.
- The new State fees and the NCWA information packet. Attorney Bartkiewicz advised that the dam fees were paid under protest and that legislative relief on duplicate Federal Energy Regulatory Commission (FERC) and Division of Safety of Dams (DSOD) fees is not likely this session.
- The Madison Flood Wall status. Supervisor Pollock advised that the County would take action on a wall time extension from landowner Amaral at their July 20, 2004 meeting.

OPERATIONS AND MAINTENANCE REPORT

Mr. O'Halloran reported on the following:

- Board field tour to be held Tuesday July 13, 2004 from 7:00 to 11:30 am.
- The July 6, 2004 Water Conditions Report.
- Tailwater discharges to the canal system.
- Weed control within the canals and on canal roads.
- The example of canal right of way, access, and livestock damage concerns.
- Resolution to flooding of a property due to a faulty field drain.
- Past and current leak problems on the University Canal.

LOCAL HAZARD MITIGATION PLAN

Mr. Horgan reported on a new federal regulation requiring the development of a Local Hazard

Mitigation Plan (LHMP) by those wanting to retain eligibility for hazard and disaster mitigation funding. Staff is participating in the Yolo County Office of Emergency Services' multi-jurisdictional planning process, will review the draft Yolo County/Four Cities' plan and return to the Board with proposed actions.

Mr. Borcalli commented that the November 1, 2004 plan submission date does not preclude later submissions.

AB 303 GROUNDWATER QUALITY MONITORING PLAN

Project Manager Fran Borcalli provided a status report on the AB 303 grant work to develop a Groundwater Monitoring Plan. The report, prepared by the firm of Luhdorff & Scalmanini, will be submitted to the State Department of Water Resources (DWR) this week. Luhdorff & Scalmanini has done excellent work in preparing the document, which will be useful to the District as it pursues its work plan. A presentation on the plan to the Board and to the WRA could be valuable. Implementation of the plan is the next important step. This will require seeking willing participants, such as Yolo County and Yolo County cities, to fund and perform on-going tasks that are required by the DWR grant agreement. The District is responsible to acquire, manage and disseminate the information gathered through this project.

Mr. O'Halloran noted that the District will revise the plan as needed to address participants' concerns.

Director Scheuring advised that surface water quality monitoring, tied to flow rates, is needed to complete the water quality picture in the County.

Additional discussion followed regarding surface water quality and groundwater modeling.

DIRECTORS' DISCUSSION

Director Eoff inquired about the status of the Winters Canal Liner Project. Mr. Horgan responded that staff is completing documentation of the initial installation and subsequent repair, failure and removal efforts.

Director Brice acknowledged Mr. O'Halloran's 1-year anniversary with the District. The Board indicated its great satisfaction with his performance.

PAYMENT OF THE BILLS

M/S/C after review, approved the following claims for payment:

Yolo Flood Control Checks: # 31582-31594

CLOSED SESSION

The regular meeting was adjourned to Closed Session under:

Brown Act Section 54956.9(b) significant exposure to litigation involving two potential cases;

Persons present other than the Board were General Manager O'Halloran, District Engineer Horgan, Attorney Bartkiewicz and Consulting Engineer Borcalli. Mr. Borcalli left after the first item.

CLOSED SESSION REPORT

The regular Board meeting was reconvened. Chairman Vink reported that during Closed Session the Board took no action.

There being no further business to come before the Board, the meeting was adjourned.

Erik Vink, Chairman

ATTEST:

Tim O'Halloran, Secretary