

Yolo County Flood Control & Water Conservation District

Board Meeting
Tuesday, June 1, 2021
7:00 P.M.

NOTE: This meeting is being agendized to allow Board Members, staff, and the public to participate in the meeting via teleconference, pursuant to the [Governor's Executive Order N-29-20 \(March 17, 2020\)](#).

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YCFC&WCD Board of Directors' Meeting
Tuesday, June 1, 2021 7:00 PM - 9:00 PM (PDT)

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Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of COVID-19, please consider the following:

1. You are strongly encouraged to observe the live stream of the Yolo County Flood Control & Water Conservation District Board of Directors' meeting (see details above).
2. If you are joining the meeting via GoToMeeting and wish to make a comment on an item, please provide your comment in the chat box to "YCFC&WCD Board of Directors". You will be called by name or phone number when it is your turn to comment.
3. If you choose not to observe the Board of Directors' meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on Tuesday, June 1, 2021. Please submit your comment to Christina Cobey at ccobey@ycfcwcd.org to place your comment into the Board meeting record.
4. If you are watching/listening to the live stream of the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, you may submit your comment to Kristin Sicke at ksicke@ycfcwcd.org. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection by scheduling an appointment with Christina Cobey at (530) 662-0265 or ccobey@ycfcwcd.org.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Christina Cobey. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

- 7:00 1. Consideration: Adoption of the May 4, 2021 Regular Board Meeting Minutes
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances, opportunity for public comment on non-agenda items
- 7:07 3. Consideration: Adding Items to the Posted Agenda
In order to add an item to the agenda, it must fit one of the following categories:
 - a) A majority determination that an emergency (as defined by the Brown Act) exists; or
 - b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10 4. Consideration: Updating River City Bank Account Signature Authorization
- 7:13 5. Consideration: Resolution 21.05 Updating Authorized Officers to Order the Deposit and Withdrawal of Monies in the Local Agency Investment Fund
- 7:15 6. Consideration: Declaration of Surplus Assets and Authorization of Disposal
- 7:18 7. Consideration: Resolution 21.06 to Nominate Kristin Sicke to ACWA Region 4 Board
- 7:20 8. Presentation: SGMA – Areas of Special Concern in Yolo Subbasin: City of Winters and Hungry Hollow Area
- 8:00 9. Director’s Report: Report on meetings and conferences attended during the prior month on behalf of the District
- 8:05 10. Attorney’s Report: Report on legal matters of concern to the District

- 8:10 11. General Manager's Report: Report regarding current general activities and projects of the District
- a) Operations, Maintenance, and Water Conditions
 - b) Financial Report
 - c) Capital Improvement Program
 - d) YSGA Update
 - e) General Activities
 - f) Upcoming Events
- 8:25 12. General Discussion: Opportunity for clarification or additional information request
- 8:30 13. Consideration: Consider the approval and the payment of bills
- 8:35 14. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control & Water Conservation District, 34274 State Highway 16, Woodland, CA on May 28, 2021.

By: _____
Christina Cobey, Administrative Assistant

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT
AGENDA REPORT

MEETING DATE: June 1, 2021

ITEM #: 1

SUBJECT: Consideration: Adoption of the May 4, 2021 Regular Board Meeting Minutes

INITIATED OR BOARD

COORDINATED OR

REQUESTED BY: STAFF

APPROVED BY: Kristin Sicke

OTHER _____

ATTACHMENT YES NO

INFORMATION

DIRECTION

ACTION: MOTION

RESOLUTION

BACKGROUND:

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public on the District's website and at the District office prior to their approval.

Staff request the Directors call the Yolo County Flood Control & Water Conservation District (District) office if a correction is needed to be made to the draft minutes to clarify a substantial point or to correct content. Staff will then have time to make the appropriate change(s) and submit the revised draft for review to the Board and the public at the Board meeting.

RECOMMENDATION:

District staff recommend the adoption of the attached minutes with any corrections.



Y O L O C O U N T Y
FLOOD CONTROL &
WATER CONSERVATION
DISTRICT

BOARD MEETING MINUTES

Tuesday, May 4, 2021 7:00 PM

YCFC&WCD Offices
34274 State Highway 16
Woodland, CA 95695

Due to the threat of COVID-19 and pursuant to the [Governor's Executive Order N-29-20 \(March 17, 2020\)](#), the regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was agendized to allow Board members, staff, and the public to participate in the meeting via teleconference. The meeting was held at 7:00 p.m. on Tuesday, May 4, 2021 at the District's offices and remotely via GoToMeeting. Chair Rominger convened the meeting. The following people were in attendance:

District Board

Jim Mayer
Tom Barth
Mary Kimball
Bruce Rominger, Chair
Erik Vink (remotely)

District Staff

Tim O'Halloran, General Manager
Max Stevenson, Assistant General Manager (remotely)
Kristin Sicke, Assistant General Manager
Jennifer Reed, Project Manager
Andrew Ramos, Legal Counsel (remotely)

Members of the Public

Jim Barrett (remotely)
Jonathan Edwards (remotely)
Jon Guz (remotely)
Rich Malone (remotely)
Cork McIsaac (remotely)
Dave Pratt (remotely)

Mary-Ann Warmerdam
Jeanette Wrynski (remotely)

1. CONSIDERATION: Approval of Minutes

M/S/C approved the minutes of the April 6 and April 15, 2021 regular and special Board meetings as amended (a grammatical revision to Item 5 of the April 6, 2021 minutes was requested).

Ayes: Directors Barth, Mayer, and Rominger

Noes: None

Absent: Directors Kimball and Vink

Abstain: None

2. OPEN FORUM

There were no comments during the open forum.

3. CONSIDERATION: Adding Items to the Posted Agenda

There were no changes made to the agenda.

4. CONSIDERATION: Resolution 21.04 Authorizing the Execution and Delivery of an Installment Purchase Agreement in an Amount Not to Exceed \$6.2M and Approving the Execution and Delivery of Certain Related Documents

Assistant General Manager Sicke introduced Jonathan Edwards and Rich Malone of Government Financial Strategies and reported the Board's Finance Committee met with Edwards and Malone on April 26, 2021 to review the bids received for reimbursing the Indian Valley Hydroelectric Rehabilitation and Moore Siphon Replacement Projects. Edwards and Malone reported on the top two proposals received from California Bank & Trust and First Foundation Bank, and recommended the District select California Bank & Trust as the preferred lender. Directors Barth and Vink confirmed the Finance Committee's support of Government Financial Strategies' recommendation.

General Manager O'Halloran reported staff would work with the Board to define how these "Infrastructure Funds" could be used in the future.

Assistant General Manager Sicke referred to the related documents in the Board package and requested the Board adopt Resolution 21.04 to authorize execution of the financing and execution and delivery of the related documents.

M/S/C adopted Resolution 21.04 Authorizing the Execution and Delivery of an Installment Purchase Agreement in an Amount Not to Exceed \$6.2M and Approving Execution and Delivery of Certain Related Documents.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

5. CONSIDERATION: Adoption of the FY 2021/2022 District Budget

General Manager O’Halloran reviewed the proposed Budget for Fiscal Year (FY) 2021/2022, which began May 1, 2021. O’Halloran introduced the Budget as the District’s planning and financial control document and highlighted the agricultural water rates as the primary driver, which were based on the rate schedule set in 2015.

O’Halloran reported the proposed FY 2021/2022 Budget was prepared by staff and reviewed and recommended by the Board’s Finance Committee. O’Halloran detailed the primary difference between FY 2020/2021 and FY 2021/2022 (Budgets) by highlighting the special items of interest, along with noting the 2021 allocated season and significant decrease in water sales. Given the allocated season and projected minimal water sales, O’Halloran reported a mid-year review of the Budget will be necessary to evaluate whether non-discretionary expenses should be reduced or eliminated.

Additionally, O’Halloran suggested staff and the Board focus efforts on an investigation into restructuring the District’s water rate structure and evaluating whether a groundwater assessment is necessary. Chair Rominger agreed with O’Halloran and acknowledged the level of effort involved and that time was of the essence.

Director Vink acknowledged staff’s efforts as part of developing the Budget. He remarked that this year’s situation was not ideal, but it is important to keep staff employed during this time.

Director Barth emphasized the importance of identifying the necessary expenses.

M/S/C adopted the District FY 2021/2022 Operations and Maintenance and Capital Budgets.

Ayes: Directors Barth Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

6. CONSIDERATION: Appointment of General Manager and Approval of Employment Agreement

Chair Rominger acknowledged General Manager O’Halloran’s outstanding leadership and management of the District over the previous 18 years and stated his appreciation for O’Halloran’s willingness to stay on as Senior Advisor and to assist the District during the transition of a new General Manager. Additionally, Rominger reported that to formally appoint a new General Manager it is necessary to terminate the Employment Agreement between O’Halloran and the District.

Rominger announced the Board’s decision to select Assistant General Manager Kristin Sicke as the new General Manager.

M/S/C appointed Kristin Sicke as the General Manager and approved the Employment Agreement between Kristin Sicke and the District.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

7. DIRECTORS' REPORTS

Director Mayer reported on participating in NCWA's Board of Directors meeting and the Conservation and Dry Year Task Force meetings. He reported that as part of NCWA's Groundwater Leadership Forum there would be upcoming groundwater webinars on *Interconnected Surface and Groundwater* and *Drinking Water and Disadvantaged Communities*.

8. ATTORNEY'S REPORTS

Legal Counsel Ramos reported the water user agreement amendment between the District and Konocti County Water District was recently approved at the Konocti County Water District's Board meeting as part of the Lower Lake Emergency Water Intertie Project.

9. GENERAL MANAGER'S REPORT

Senior Advisor O'Halloran and General Manager Sicke provided reports on the following:

- a) Operations, Maintenance, and Water Conditions
- b) Financial Report Summary – Highlights from the April 30, 2021 financial statements report were quickly reviewed, and the actual FY 2020/2021 Budget was compared to the projected FY 2020/2021 Budget.
- c) YSGA Update – An overview of recent YSGA meetings and GSP-related tasks was discussed.
- d) General Activities – A list of outreach activities and projects both in-house and coordinated with other agencies was reviewed.
- e) The following upcoming events were announced:
 1. May 5 and 6: FSY 2.0 – Detention, Retention, and Infiltration Sites/Mapping Overview Meetings (via Microsoft Teams)
 2. May 6: ACWA Region 4 Membership Meeting (via Zoom)
 3. May 11: WRA/YSGA Executive Committee Meetings (GoToMeeting)
 4. May 13: Yolo County Financial Oversight Committee Meeting (via Zoom)
 5. May 12 and 26: NCWA Dry Year Task Force Meetings (via Microsoft Teams)
 6. May 12-13: ACWA Virtual Spring Conference (via online platform)
 7. May 14: WRA Technical Committee Special Meeting – Dry Year Update (via GoToMeeting)
 8. May 26: YSGA GSP Development Public Workshop (via GoToMeeting)

10. GENERAL DISCUSSION

Chair Rominger briefly discussed his personal concerns with new acreage that has been brought into production in the Hungry Hollow and Dunnigan Hills area over the years. He inquired what the potential impact may be to this region’s groundwater levels and the groundwater dependent ecosystems as it seems that converting thousands of acres of previously unirrigated land to permanent crops may not be sustainable.

District staff and the Board had a brief discussion about this region being an “area of special concern” within the Yolo Subbasin because of the potentially emerging declining groundwater levels, changing land use patterns, and lack of available data. District staff reported that the YSGA would be completing an analysis on this area and that future discussions about the YSGA’s involvement in the County’s well drilling process were expected as part of the GSP development process.

11. CONSIDERATION: Payment of Bills

M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks # 059918-059934.

Ayes: Directors Barth, Kimball, Mayer, Rominger, and Vink

Noes: None

Absent: None

Abstain: None

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Bruce Rominger, Chair

ATTEST:

Kristin Sicke, Secretary

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: June 1, 2021

ITEM #: 4

SUBJECT: Consideration: Updating River City Bank Account Signature Authorization

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Kristin Sicke
APPROVED BY: Kristin Sicke

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

The District's Directors and certain staff members are authorized signers to the District's bank accounts. The signature authorization needs to be updated to add Jim Mayer and remove Tim O'Halloran. Since 2016, the District has used River City Bank's public agency process for completing authorization for District representatives. Similarly, District Directors and staff will provide the necessary information for indicating the following individuals are authorized to sign on all the District's deposit accounts and services at the Bank:

- Thomas Barth
- Mary Kimball
- Jim Mayer
- Bruce Rominger
- Kristin Sicke
- Matthew Stevenson
- Erik Vink

RECOMMENDATION:

District staff recommend the Board authorize General Manager Sicke to submit the necessary documentation to River City Bank to update authorized signatories.

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: June 1, 2021

ITEM #: 5

SUBJECT: Consideration: Resolution 21.05 Updating Authorized Officers to Order the Deposit and Withdrawal of Monies in the Local Agency Investment Fund

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Kristin Sicke
APPROVED BY: Kristin Sicke

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

The District needs to update the authorized officers for the District's Local Agency Investment Fund given the recent change in General Manager.

RECOMMENDATION:

District staff recommend the Board adopt Resolution 21.05 Updating Authorized Officers to Order the Deposit and Withdrawal of Monies in the Local Agency Investment Fund.

RESOLUTION NO. 21.05

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YOLO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
UPDATING AUTHORIZED OFFICERS TO ORDER THE DEPOSIT AND WITHDRAWAL OF
MONIES IN THE LOCAL AGENCY INVESTMENT FUND**

WHEREAS, Pursuant to Chapter 730 of the statutes of 1976 Section 16429.1 was added to the California Government Code to create a Local Agency Investment Fund in the State Treasury for the deposit of money of a local agency for purposes of investment by the State Treasurer;

WHEREAS, as recognized in Resolution 03.11 the Board of Directors found that the deposit and withdrawal of money in the Local Agency Investment Fund was in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein was in the best interests of the Yolo County Flood Control and Water Conservation District; and

WHEREAS, as stated in Resolution 03.11 the Board of Directors authorized the deposit and withdrawal of District monies in the Local Agency Investment Fund in the State Treasury in accordance with the provisions of Section 16429.1 of the Government Code for the purpose of investment as stated therein, and verification by the State Treasurer’s Office of all banking information provided in that regard.

NOW, THEREFORE, BE IT RESOLVED, that the following Yolo County Flood Control and Water Conservation District officers or their successors shall be authorized to order the deposit or withdrawal of monies in the Local Agency Investment Fund:

Kristin Sicke, General Manager _____
Max Stevenson, Assistant General Manager _____
Barbara McGriff, Financial Supervisor _____

The foregoing resolution was duly passed and adopted at a regular meeting of the Board of Directors of the Yolo County Flood Control and Water Conservation District held on June 1, 2021, by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

Signed by me after its passage this 1st day of June 2021.

Bruce J. Rominger, Chair

ATTEST:

Kristin Sicke, Secretary

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: June 1, 2021

ITEM #: 6

SUBJECT: Consideration: Declaration of Surplus Assets and Authorization of Disposal

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Anthony Lopez
APPROVED BY: Kristin Sicke

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

The District has several assets that staff believe are no longer viable for operations. Prior to disposing of assets that are listed on the District's Depreciation Schedule, the item must be declared surplus to the needs of the District by the Board of Directors. Below is a summary table of surplus assets for Board consideration.

RECOMMENDATION:

District staff recommend the Board declare the proposed list of items as surplus to the needs of the District and authorize the General Manager to dispose of them as appropriate.

**Proposed Surplus Property
June 2021 Summary List**

<u>No.</u>	<u>Item</u>	<u>Mileage</u>	<u>Unit</u>
1	2001 Ford Explorer	145,971	5101
2	2006 Ford F150	186,881	5265
3	2013 Ford F150	153,865	5277

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: June 1, 2021

ITEM #: 7

SUBJECT: Consideration: Adoption of Resolution 21.06 to Nominate Kristin Sicke to ACWA Region 4 Board

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Kristin Sicke
APPROVED BY: Kristin Sicke

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

The Association of California Water Agencies (ACWA) Region 4 is comprised of five counties – Yolo, Solano, Sacramento, San Joaquin, and Stanislaus. The Region 4 Nominating Committee is looking for ACWA members who are interested in leading the direction of ACWA Region 4 for the 2022-2023 term. The Board is comprised of Chair, Vice Chair, and up to five Board Member positions.

General Manager Sicke is currently serving and is interested in continuing to serve on the ACWA Region 4 Board.

RECOMMENDATION:

District staff recommend Board adoption of Resolution 21.06 Placing in Nomination Kristin Sicke as a Member of the Association of California Water Agencies Region 4 Board.

RESOLUTION NO. 21.06

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
YOLO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT
PLACING IN NOMINATION KRISTIN SICKE AS A MEMBER OF THE
ASSOCIATION OF CALIFORNIA WATER AGENCIES REGION 4 BOARD**

WHEREAS the Board of Directors (“Board”) of the Yolo County Flood Control and Water Conservation District (“District”) does encourage and support the participation of its members in the affairs of the Association of California Water Agencies (“ACWA”); and

WHEREAS District General Manager Kristin Sicke has indicated a desire to continue to serve as a Board Member of ACWA Region 4.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of Yolo County Flood Control and Water Conservation District does 1) place its full and unreserved support in the nomination of Kristin Sicke for the Board Member position of ACWA Region 4; and 2) hereby determine that the expenses associated with the service of Kristin Sicke in ACWA Region 4 be allowed by the Yolo County Flood Control and Water Conservation District.

The foregoing resolution was duly passed and adopted by the Board of Directors of the Yolo County Flood Control and Water Conservation District at a meeting thereof held on June 1, 2021 by the following roll call vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Signed by me after its passage this 1st day of June 2021.

Bruce Rominger, Chair

ATTEST:

Kristin Sicke, Secretary

CERTIFICATION

I, Kristin Sicke, Secretary to the Board of Directors of Yolo County Flood Control and Water Conservation District, hereby certify that the foregoing Resolution was introduced at a regular meeting of the Board of Directors of said District, held on the 1st day of June 2021, and was adopted at that meeting by the following roll call vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

ATTEST:

Kristin Sicke, Secretary to the Board of Directors
Yolo County Flood Control and Water Conservation District

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: June 1, 2021

ITEM #: 8

SUBJECT: Presentation: SGMA – Areas of Special Concern in Yolo Subbasin: City of Winters and Hungry Hollow Area

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Kristin Sicke
APPROVED BY: Kristin Sicke

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

As required by SGMA, the [Yolo Subbasin Groundwater Agency](#) (YSGA) is currently developing the Yolo Subbasin Groundwater Sustainability Plan (Yolo Subbasin GSP) for submission to DWR by January 31, 2022. Monitoring wells in the [Yolo Subbasin Groundwater Monitoring Program](#) have observed a potentially emerging trend of declining groundwater levels in and around the City of Winters and the Hungry Hollow area. This has resulted in these areas being considered as “areas of special concern” within the Yolo Subbasin.

As part of the Yolo Subbasin GSP Technical Team, District staff have evaluated land use patterns and historical well records to identify any spatial and temporal trends in changing groundwater levels. District staff will provide the Board with a presentation of the preliminary findings.

RECOMMENDATION:

This agenda item is for informational purposes only. No Board action is required.