

# Yolo County Flood Control & Water Conservation District

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## AGENDA Board Meeting 34274 State Highway 16 Woodland, CA 95695 Tuesday, December 9, 2008 7:00 P.M.

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Documents and materials relating to an open session item that are provided to the District Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at 34274 State Highway 16, Woodland, CA.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, then please contact Christina Cobey at (530) 662-0265 or (530) 662-4982 fax. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

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## AGENDA

- 7:00 1. Board Consideration: The Board will consider adoption of the minutes of the November 4, 2008 Regular Board Meeting.
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances and opportunity for public comment on non-agenda items.
- 7:07 3. Board Consideration: Adding Items to the Posted Agenda.  
In order to add an item to the agenda, it must fit one of the following categories:  
a) A majority determination that an emergency (as defined by the Brown Act) exists; or  
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10 4. Board Consideration: Memorandum of Understanding with Lake County Watershed Protection District.
- 7:30 5. Board Presentation: Office of Emergency Services and storm safety preparedness.
- 8:00 6. Board Consideration: Notice of Exemption for Granite Pit Conjunctive Use Project.
- 8:05 7. Board Discussion: Mid-Year Budget review.
- 8:20 8. Board Update: Annexation of lands into the District's Service Area.

- 8:25 9. Directors' Reports: Each member of the Board will have the opportunity to report on meetings and conferences attended during the prior month on behalf of the District.
- 8:35 10. Attorney's Report: The District's attorney will report on the following:  
a) Current legal and legislative activities.
- 8:45 11. General Manager's Report: The Board will receive a report from the General Manager or designated representatives regarding current general activities and projects of the District.  
a) General Activities  
b) Operations, Maintenance and Water Conditions
- 8:55 12. General Discussion: Opportunity for Board members to ask questions for clarification, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.
- 8:58 13. Board Consideration: The Board will consider the approval and the payments of bills.
- 9:00 14. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control and Water Conservation District, 34274 State Highway 16, Woodland, CA on December 5, 2008.

By: \_\_\_\_\_  
Christina Cobey, Administrative Assistant



Y O L O C O U N T Y  
FLOOD CONTROL &  
WATER CONSERVATION  
DISTRICT

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**BOARD MEETING MINUTES**  
**Tuesday, December 9, 2008, 7:00 PM**

**YCFCWCD Offices**  
**34274 State Highway 16**  
**Woodland, CA 95695**

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The regular meeting of the Board of Directors of the Yolo County Flood Control and Water Conservation District (District) was held at 7:00 p.m. on December 9, 2008, at its regular place of business, 34274 State Highway 16, Woodland, California. Vice Chair Tadlock convened the meeting. In attendance were:

District Board

Erik Vink, Chair  
Ron Tadlock, Vice Chair  
Ann Brice, Director  
Jim Mayer, Director  
Bruce Rominger, Director

District Staff and Consultants

Christy Barton, Assistant General Manager  
Fran Borcalli, floodSAFE Yolo Program Manager  
Margaret Kralovec, Writer/Editor  
Anthony Lopez, Facilities Supervisor  
Tim O'Halloran, General Manager  
Max Stevenson, Water Resources Associate  
Paul Bartkiewicz, Legal Counsel

Members of the Public

Bill Martin, Yolo County OES Administrator  
Duane Chamberlain, Chair Yolo County Board of Supervisors  
Dave Pratt  
Don Rominger, Former District Chair  
Bob Schneider, Tuleyome

### **1. BOARD CONSIDERATION: Approval of Minutes**

8.41 M/S/C approved minutes for the November 4, 2008, Regular Board Meeting as submitted.

### **2. OPEN FORUM**

None.

### **3. BOARD CONSIDERATION: Adding Items to the Posted Agenda**

General Manager requested an order switch of Agenda Items 4 and 5, which was agreed to by the Board.

### **4. BOARD PRESENTATION: Office of Emergency Services and Storm Safety**

#### **Preparedness** (formerly Agenda Item 5)

General Manager O'Halloran introduced the topic of storm preparedness to raise the Board's awareness of the variety of District activities in preparation for the storm season, and to allow the Board to hear about regional, collaborative emergency preparations.

Yolo County's Office of Emergency Services (OES) Administrator Bill Martin presented a brief overview of the county's emergency preparedness system, the local entities and agencies that participate in emergency response processes, and the responsibilities of the Board as public officials, and the conversion of District staff (as employees of a public agency) to disaster service workers.

Yolo County's OES coordinates responses to emergencies within Yolo County. This program prepares for expected kinds of emergencies such as floods or fires, and also tries to anticipate "over the horizon" possibilities that might create emergencies for the region. Significant OES responsibilities include planning and running exercises so that essential operations and services can be maintained in the event of a disaster or emergency. OES is the focal point for emergency response partnerships within Yolo County, and that office helps public agencies develop plans of action, prepare to implement them, and train staff. Martin noted that such training and preparation would indemnify the District from exposure of liability. Yolo County operates the Emergency Operations Center under guidelines established by California's Standardized Emergency Management System (SEMS) and the federal National Incident Management System (NIMS). While there are federal financial incentives for states and public agencies to participate in NIMS, its real value is to encourage large-scale collaboration in the event of disasters or other emergencies. All agencies are compelled to operate an Incident Command System.

O'Halloran reported that the District is going to start NIMS training, available on-line, for District staff. The District's Indian Valley and Cache Creek Emergency Action Plans for dam failure have been evaluated in a tabletop exercise, at which a roomful of collaborative participants double-checked correct data, phone numbers, and other information. The plan was tested in a functional exercise to check the Emergency Action Plan. The plan, published and distributed in 40 binders, undergoes modification as limitations or difficulties are identified through drills or actual emergencies, or improvements and upgrades become available.

Facilities Supervisor Lopez described the activities and results from a Division of Safety of

Dams inspection last March. The vegetation growth on Cache Creek Dam, since removed, prompted concern about leakage in the aging concrete structure, but research into old dam records reveal that the current amount of leakage is unchanged since the 1930's, and therefore not an indication of more recent facility degradation or increased risk failure. FloodSAFE Program Manager Borcalli added that the leakage is considered part of the dam's minimum flow to protect the downstream habitat. Further actions included fully opening all cylinder gates, and inspections of gear maintenance. Future inspections and activities will address cavitation at the butterfly valve at Indian Valley Dam, gate operations, and cleaning the face of the dam.

#### **5. BOARD CONSIDERATION: Memorandum of Understanding (MOU) with Lake County Watershed Protection District** (formerly Agenda Item 4)

General Manager O'Halloran briefly recounted the background of the proposed MOU as arising from 2x2 meetings between the District and Lake County. The intent of the MOU is to formalize what is currently an informal working relationship by defining the purpose, responsibilities, and goals of such a partnership in areas related to water resource management. He noted that because the California Department of Water Resources (DWR) expects regional water management plans to extend beyond county boundaries, Lake County's efforts to develop its IRWMP will likely become part of a larger regional water management planning effort that may include Lake, Yolo, Solano, Napa and perhaps Sacramento Counties.

#### **8.42 M/S/C adoption of the MOU between the Lake County Watershed Protection District and the District.**

Bob Schneider commended the Board for its commitment to open communication as evidenced by past cooperative efforts and by passage of this MOU.

#### **6. BOARD CONSIDERATION: Notice of Exemption for Granite Pit Conjunctive Use Project**

Water Resources Associate Stevenson described the diversion of winter water (1-10 cfs as available) into an existing gravel pit located near Capay, just south of the West Adams Canal for purposes of groundwater recharge. The project will monitor the infiltration rates, and assess impact on groundwater levels with nearby monitoring wells. The project will use existing infrastructure, and have minimal impact on regular pit operations. \$50,000 from an AB 303 grant will offset project costs.

#### **08.06 M/S/C Resolution No. 08.06, a resolution of the District Board of Directors approving the gravel pit recharge monitoring and evaluation project and related actions and approving related CEQA Notice of Exemption.**

#### **7. BOARD DISCUSSION: Mid-Year Budget Review**

District Finance Committee Members Vink and Tadlock met with General Manager O'Halloran in the past week to review budget options under future water supply scenarios. Of particular concern was the development of a strategy in the event of a drought, given current absence of carryover supplies. One possible response would be the use of funds in the District reserve account (currently at \$6-7m) for purposes of infrastructure maintenance and improvements during a non-delivery season. Another approach would be the retention of reserve funds to protect against the possibility of a continuing drought the following year. The Finance

Committee recommendation was to use the reserve monies for maintenance and improvements in the coming year in the event there were to be no deliveries, thereby taking advantage of District field staff freed up from delivery activities, and a dry canal system. Vice Chair Tadlock noted the importance of involving District staff in the decision process. He and Chair Vink complimented O'Halloran on facing this potential problem well ahead of time.

O'Halloran noted that rules require the District to issue a letter in January if it anticipates less than a full delivery season for the upcoming year in order to allow farmers time to develop workable crop plans.

Director Mayer cautioned that declining revenues stemming from dropping property values may not return to pre-downturn levels for up to three years. Local governments and agencies that rely on property tax revenues will be hit with shortages, regardless of whether tax rates change.

Legal Counsel Bartkiewicz noted that President-Elect Obama's stimulus programs on infrastructure projects would cover water supply infrastructure, and that projects that can be shovel ready in 120 days will likely receive consideration. He cautioned the District to be prepared for a double financial hit from rising fees and declining revenues.

#### **8. BOARD UPDATE: Annexation of lands into the District's Service Area**

General Manager O'Halloran updated the Board on progress to evaluate adding properties to the District's current service area. He will bring to the Board an updated annexation policy that will include reference to annexation costs being borne by landowners requesting annexation. Using historical water supply records, the District expects that annexation could benefit the District in 8 of 10 years when supplies are sufficient or overabundant, and would likely have a negative impact in 2 out of 10 years. District staff will bring new annexation policy language to the Board for its approval at an upcoming Board meeting. Legal Counsel Bartkiewicz advised the Board that when the revised annexation policy language is considered, Director Rominger will be excused from the Board Room during related discussions, deliberations, and voting because of his status as an applicant for annexation.

#### **9. DIRECTORS' REPORTS**

Vice Chair Tadlock reported that Northern California Water Association (NCWA) is in the process of negotiating a contract for a new executive director.

#### **10. ATTORNEY'S REPORT**

Legal Counsel Bartkiewicz reported that the Delta Vision Committee met with the Governor's cabinet secretaries to make a recommendation to the Governor. He expects several cabinet secretaries will be protective of water rights. The Attorney General wants public trust to be factored into the water rights approach. NCWA and water rights advocates hope that the ultimate solution is balanced, and the result of a comprehensive analysis of all cause and effect issues.

NCWA plans to address the basic lack of understanding of water issues by publishing a fact sheet to educate state representatives.

## **11. GENERAL MANAGER'S REPORT**

### a. General Activities

General Manager O'Halloran reported that the fall groundwater monitoring has been completed. He mentioned participating as both a panelist and a moderator in the recent "green summit" held in Woodland.

### b. Operations, Maintenance, and Water Conditions

Routine off-season system maintenance and construction is ongoing. November precipitation amounts were insignificant and did not increase reservoir water storage.

## **12. GENERAL DISCUSSION**

The Board Workshop is scheduled for the afternoon of Thursday, January 8.

The District's Holiday Party is scheduled for this Saturday at 6 pm.

## **13. BOARD CONSIDERATION: Payment of Bills**

**8.43** M/S/C approval for the following claim(s) for payment:

Yolo Flood Control Checks: # 41702-41720

## **14. ADJOURN**

There being no further business to come before the Board, the meeting was adjourned.

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Erik Vink, Chair

ATTEST:

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Tim O'Halloran, Secretary