

**Yolo County Flood Control &  
Water Conservation District**

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**Board Meeting  
34274 State Highway 16  
Woodland, CA 95695  
Tuesday, July 11, 2023  
7:00 P.M.**

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Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection by scheduling an appointment with Christina Cobey at (530) 662-0265, ext. 100 or [ccobey@yfcwcd.org](mailto:ccobey@yfcwcd.org).

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Christina Cobey. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

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**AGENDA**

- 7:00 1. Consideration: Adoption of the June 6, 2023 Regular Board Meeting Minutes
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances, opportunity for public comment on non-agenda items
- 7:03 3. Consideration: Adding Items to the Posted Agenda  
In order to add an item to the agenda, it must fit one of the following categories:  
a) A majority determination that an emergency (as defined by the Brown Act) exists; or  
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:05 4. Consideration: January 2023 Storm Events Emergency Canal Repairs
- 7:10 5. Presentation: Climate Action and Adaptation Planning in Yolo County
- 7:40 6. Director's Report: Report on meetings and conferences attended during the prior month on behalf of the District
- 7:45 7. Attorney's Report: Report on legal matters of concern to the District

- 7:50      8.      General Manager’s Report: Report regarding current general activities and projects of the District
- a) Operations, Maintenance, and Water Conditions
  - b) Financial Report
  - c) Capital Improvement Program
  - d) YSGA Update
  - e) General Activities
  - f) Upcoming Events
- 8:05      9.      General Discussion: Opportunity for clarification or additional information request
- 8:10      10.     Consideration: Consider Approval of Payment of Bills
- 8:15      11.     Closed Session: Bay-Delta
- Closed session conference with legal counsel for existing administrative proceeding and anticipated litigation/significant exposure to litigation pursuant to Government Code §54956.9, subsections (d)(1) and (d)(2) – State Water Resources Control Board Bay/Delta Plan update proceeding.
- 8:30      12.     Adjourn

The public may address the Board concerning an agenda item either before or during the Board’s consideration of that agenda item. Public comment on items within the Board’s jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control & Water Conservation District, 34274 State Highway 16, Woodland, CA on July 7, 2023.

By: \_\_\_\_\_  
Christina Cobey, Administrative Assistant

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: July 11, 2023

ITEM #: 1

SUBJECT: Consideration: Adoption of the June 6, 2023 Regular Board Meeting Minutes

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
APPROVED BY: Kristin Sicke

ATTACHMENT  YES  NO  
 DIRECTION

INFORMATION  
 ACTION:  MOTION  
 RESOLUTION

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**BACKGROUND:**

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public on the District's website and at the District office prior to their approval.

In advance of the Board meeting, staff request the Directors notify staff if a correction is needed in the draft minutes to clarify a substantial point or to correct content. Staff will make the appropriate change(s) and submit the revised draft for review to the Board and the public at the meeting.

**RECOMMENDATION:**

District staff recommend the adoption of the attached minutes with any corrections.



Y O L O C O U N T Y

FLOOD CONTROL &  
WATER CONSERVATION  
DISTRICT

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**BOARD MEETING MINUTES**

**Tuesday, June 6, 2023, 7:00 PM**

**YCFC&WCD Offices  
34274 State Highway 16  
Woodland, CA 95695**

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The regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was held at 7:00 p.m. on Tuesday, June 6, 2023 at its regular place of business, 34274 State Highway 16, Woodland, California. Chair Barth convened the meeting. The following people were in attendance:

District Board

Tom Barth  
Mary Kimball  
Jim Mayer  
Shane Tucker

District Staff

Kristin Sicke, General Manager  
Andrew Ramos, Legal Counsel

Members of the Public

Jim Barrett  
Duane Chamberlain  
Rod Scheaffer  
Lee Smith

**1. CONSIDERATION: Approval of Minutes**

M/S/C approved the minutes of the May 2, 2023 Regular Board meeting.

Ayes: Directors Barth, Kimball, Mayer, and Tucker

Noes: None

Absent: Director Vink

Abstain: None

**2. OPEN FORUM**

There were no comments.

**3. CONSIDERATION: Adding Items to the Posted Agenda**

There were no changes made to the agenda

**4. CONSIDERATION: Rescheduling the Regular July Board Meeting**

Chair Barth reported that the 4<sup>th</sup> of July holiday conflicts with the District's regularly scheduled July Board meeting and suggested the Board reschedule the regularly scheduled July Board meeting to the second Tuesday of the month, July 11, 2023.

M/S/C rescheduled the Board meeting from July 4, 2023 to the second Tuesday of the month, July 11, 2023.

Ayes: Directors Barth, Kimball, Mayer, and Tucker

Noes: None

Absent: Director Vink

Abstain: None

**5. CONSIDERATION: January 2023 Storm Events Emergency Canal Repairs**

General Manager Sicke reviewed the events at the March 7, 2023 Board meeting, where the Board adopted Resolution No. 23.05 Declaring Emergency Conditions from the December 2022 and January 2023 Storm Events. During the month of May, District staff have continued to work with FEMA to provide documentation for reimbursement of funding expenses related to storm damages. The majority of canal system improvements were completed by May 1, 2023 with a few outstanding mitigation projects still to be completed at the end of the 2023 irrigation season.

Sicke recommended that the Board continue to declare emergency conditions related to the January 2023 Storm Events and Emergency Canal Repairs projects.

M/S/C Continued the Emergency Declaration from damages incurred during the January 2023 Storm Events.

Ayes: Directors Barth, Kimball, Mayer, and Tucker

Noes: None

Absent: Director Vink

Abstain: None

**6. DIRECTOR'S REPORT**

Directors Mayer and Barth reported on participating in the County's Water Awareness Forum on May 16, 2023.

Directors Mayer and Kimball reported on participating in the District's Personnel Committee meeting on May 30, 2023 in preparation for the General Manager Performance Evaluation. Director Mayer also reported on participating in NCWA meetings.

Chair Barth reported on participating in the Spring 2023 ACWA Conference and the YSGA Ad Hoc Committee for Reconsidering Revenue, which discussed the YSGA proceeding with a formal fee study.

## **7. ATTORNEY'S REPORT**

Legal Counsel Ramos had nothing to report.

## **8. GENERAL MANAGER'S REPORT**

General Manager Sicke provided reports on the following:

- a) Operations, Maintenance, and Water Conditions – Algae growth was already appearing in Cache Creek and reported as an issue in the first week of June 2023 because it was causing capacity issues in the canal system and plugging up screens and pumps.
- b) Financial Report Summary – Highlights from the May 31, 2023 Financial Statements Report were reviewed along with the preliminary projection of the end of FY 2023/2024 Budget. Sicke reported that preliminary May 2023 water sales were approximately 14,500 AF, which was greater than 2019 and less than 2017 irrigation seasons sales. The late spring rains resulted in a slow start to the irrigation season.
- c) Capital Improvement Program – An update on the planning activities related to capital projects was provided.
- d) YSGA Update – An update on Yolo Subbasin Groundwater Agency's 2022 *Yolo Subbasin Groundwater Sustainability Plan* implementation activities was provided.
- e) General Activities – A list of outreach activities and projects (in-house and coordinated with other agencies) was reviewed.
- f) The following upcoming events were announced:
  1. GRA/ACWA GSA Summit (June 7-8)
  2. NCWA's Groundwater Management Task Force Meeting (June 12)
  3. Update on DWR FMO Cache Creek Capacity Restoration Activities (June 14)
  4. Yolo County Financial Oversight Committee Meeting (June 15)
  5. YSGA: Board of Directors Meeting (June 19)
  6. ACWA SGMA Implementation Committee Meeting (June 20)
  7. Yolo County's Cache Creek Walk (June 21-23)
  8. Supervisor Frerichs and Barajas: Agricultural Forum / Roundtable (June 22)
  9. Reinvigorating the Cache Creek Watershed (June 22)
  10. Drought/Groundwater Update to Board of Supervisors (June 27)
  11. YCFB/County Check-in (June 29)
  12. City of Woodland Chamber Lunch & Learn (July 5)
  13. YSGA Executive Committee Meeting (July 14)
  14. CII Board of Directors Meeting (July 21)
  15. ACWA Board of Directors Meetings (July 27-28)

## **9. GENERAL DISCUSSION**

There was no general discussion.

**10. CONSIDERATION: Approval of Larsen Wurzel & Associates Contract Exceedance**

General Manager Sicke reported that at the September 2022 Board meeting the Board of Directors authorized the District General Manager to enter into a services agreement with Larsen Wurzel & Associates for up to \$162,000 to develop a cost-of-service study and engineer’s report, develop materials and conduct outreach, and implement the relevant Proposition 218 processes. During the development of the cost-of-service study there were additional meetings with the District’s Outreach Committee and General Manager that resulted in a request for Larsen Wurzel & Associates to complete additional analyses for the cost-of-service study above and beyond the agreed upon scope of work. Additionally, Larsen Wurzel & Associates assisted with developing guiding principles related to the Drought Reserve Policy.

Thankfully, there was approximately \$40,000 savings within the Outreach Task of the project budget because of the on-the-ground efforts of District Directors and staff to engage in and participate in educational outreach activities. The slack in the Outreach Task primarily covered the additional technical work completed by Larsen Wurzel & Associates; however, there was a final budget overage of \$9,629.87 that exceeded the General Manager’s authorization.

Sicke recommended the Board authorize approval of payment to Larsen Wurzel & Associates in excess of the authorized contracted amount by \$9,629.87 for a total project budget of \$171,629.87.

M/S/C authorized approval of payment to Larsen Wurzel & Associates in excess of the authorized contracted amount by \$9,629.87.

Ayes: Directors Barth, Kimball, Mayer, and Tucker

Noes: None

Absent: Director Vink

Abstain: None

**11. CONSIDERATION: Payment of Bills**

M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks # 62358-62374.

Ayes: Directors Barth, Kimball, Mayer, and Tucker

Noes: None

Absent: Director Vink

Abstain: None

**12. CLOSED SESSION**

Closed Session conference with legal counsel for existing administrative proceeding and anticipated litigation/significant exposure to litigation pursuant to Government Code 54956.9, subsections (d)(1) and (d)(2) – State Water Resources Control Board Bay-Delta Plan update proceeding.

*Closed Session Report:* Chair Barth reported that the Directors, General Manager Sicke, and Legal Counsel Ramos participated in the closed session item and that there was nothing to report.

**13. CLOSED SESSION**

Public Employee Performance Evaluation (Government Code 54954.5(e) and 54957)

Title: General Manager

*Closed Session Report:* Chair Barth reported that the Directors and General Manager Sicke participated in the closed session item. In consideration of the 2021 General Manager Employment Contract and the list of accomplishments provided in General Manager Sicke’s 2023 Performance Evaluation documentation, the Directors planned to meet with the Labor Negotiators to review the discussion at the May meeting with General Manager Sicke.

**14. CLOSED SESSION**

Labor Negotiations (Government Code 54957.6)

District Representatives: Mary Kimball and Jim Mayer

Unrepresented Employee: General Manager

*Closed Session Report:* Chair Barth reported that the Directors participated in the closed session item. Labor Negotiator Representatives provided a review of the May meeting with General Manager Sicke, and in recognition of the General Manager’s 2023 accomplishments the Labor Negotiator Representatives requested the Board of Directors consider a merit increase to the General Manager’s salary in the amount of \$14,100. Additionally, the Labor Negotiator Representatives requested the Board of Directors consider providing the General Manager with a performance-based compensation at the end of next fiscal year with the accomplishment of the following three goals:

1. Development of a Strategic Plan that evaluates the District’s resources, infrastructure, land use trends, administrative organization, and financial status.
2. Development of a Capital Improvement Plan to formalize the District’s capital prioritization worksheet.
3. Development of an organizational structure and strategy to effectively deploy personnel to achieve the District’s mission and goals, including the selection and onboarding of an Assistant General Manager, succession planning for key positions, and graduated steps within classifications for increasing staff responsibilities, training, and compensation.

**15. CONSIDERATION: Merit Increase to General Manager Salary**

M/S/C approved a merit increase to the General Manager’s salary in the amount of \$14,100, and accepted the General Manager’s 2024 Goals for consideration of performance-based compensation at the May 7, 2024 Board meeting.



Ayes: Directors Barth, Kimball, Mayer, and Tucker

Noes: None

Absent: Director Vink

Abstain: None

**16. ADJOURNMENT**

There being no further business to come before the Board, the meeting was adjourned.

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Tom Barth, Chair

ATTEST:

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Kristin Sicke, Secretary

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT  
AGENDA REPORT

MEETING DATE: July 11, 2023

ITEM #: 4

SUBJECT: Consideration: January 2023 Storm Events Emergency Canal Repairs

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
PREPARED BY: Kristin Sicke  
APPROVED BY: Kristin Sicke

ATTACHMENT  YES  NO  
 DIRECTION

INFORMATION  
 ACTION:  MOTION  
 RESOLUTION

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**BACKGROUND:**

At the June 6, 2023 Board meeting, the Board continued to declare emergency conditions related to the January 2023 Storm Events and Emergency Canal Repairs projects.

District staff will provide an update on emergency repair projects and the Cal OES/FEMA reimbursement process.

**RECOMMENDATION:**

District staff recommend the Board declare continuation of the emergency conditions related to the January 2023 Storm Events and Emergency Canal Repairs projects for July 2023.

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT  
AGENDA REPORT

MEETING DATE: July 11, 2023

ITEM #: 5

SUBJECT: Presentation: Climate Action and Adaptation Planning in Yolo County

INITIATED OR  BOARD  
REQUESTED BY:  STAFF  
 OTHER \_\_\_\_\_

COORDINATED OR  
PREPARED BY: Kristin Sicke  
APPROVED BY: Kristin Sicke

ATTACHMENT  YES  NO  
 DIRECTION

INFORMATION  
 ACTION:  MOTION  
 RESOLUTION

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**BACKGROUND:**

The Yolo County Climate Action Commission (YCCAC) is charged with guiding the development and implementation of a [2030 Climate Action and Adaptation Plan \(CAAP\)](#) that will chart a path toward achieving a Countywide goal of reaching net-negative Carbon emissions by 2030, and ensuring vulnerable, marginalized, and historically underserved communities are centered in the process.

Yolo County’s Sustainability Manager Kristen Wraithwall will provide a presentation on the goals and objectives of the 2030 CAAP, focusing on flooding and drought aspects of the County’s climate planning work.

**RECOMMENDATION:**

This agenda item is for informational purposes only. No Board action is required.