

Yolo County Flood Control & Water Conservation District

Board Meeting
34274 State Highway 16
Woodland, CA 95695
Tuesday, May 3, 2022
7:00 P.M.

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection by scheduling an appointment with Christina Cobey at (530) 662-0265 or ccobey@ycfcwcd.org.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting please contact Christina Cobey. Requests should be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

- 7:00 1. Consideration: Adoption of the April 5, 2022 Regular Board Meeting Minutes
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances, opportunity for public comment on non-agenda items
- 7:07 3. Consideration: Adding Items to the Posted Agenda
In order to add an item to the agenda, it must fit one of the following categories:
a) A majority determination that an emergency (as defined by the Brown Act) exists; or
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10 4. Consideration: Adoption of the FY 2022/2023 District Budget
- 7:25 5. Director's Report: Report on meetings and conferences attended during the prior month on behalf of the District
- 7:30 6. Attorney's Report: Report on legal matters of concern to the District

- 7:35 7. General Manager's Report: Report regarding current general activities and projects of the District
- a) Operations, Maintenance, and Water Conditions
 - b) Financial Report
 - c) Capital Improvement Program
 - d) YSGA Update
 - e) General Activities
 - f) Upcoming Events
- 7:55 8. General Discussion: Opportunity for clarification or additional information request
- 8:00 9. Consideration: Consider the approval and the payment of bills
- 8:05 10. Closed Session: Public Employee Performance Evaluation (Government Code § 54954.5(e) and 54957)
Title: General Manager
- 8:35 11. Closed Session: Bay-Delta
- Closed session conference with legal counsel for existing administrative proceeding and anticipated litigation/significant exposure to litigation pursuant to Government Code §54956.9, subsections (d)(1) and (d)(2) – State Water Resources Control Board Bay/Delta Plan update proceeding.
- 9:00 12. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control & Water Conservation District, 34274 State Highway 16, Woodland, CA on April 29, 2022.

By: _____
Christina Cobey, Administrative Assistant

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT
AGENDA REPORT

MEETING DATE: May 3, 2022

ITEM #: 1

SUBJECT: Consideration: Adoption of the April 5, 2022 Regular Board Meeting Minutes

INITIATED OR BOARD

COORDINATED OR

REQUESTED BY: STAFF

APPROVED BY: Kristin Sicke

OTHER _____

ATTACHMENT YES NO

INFORMATION

DIRECTION

ACTION: MOTION

RESOLUTION

BACKGROUND:

Pursuant to Section 54957.5 of the Brown Act, copies of the draft minutes are available to the public on the District's website and at the District office prior to their approval.

In advance of the Board meeting, staff request the Directors notify staff if a correction is needed in the draft minutes to clarify a substantial point or to correct content. Staff will make the appropriate change(s) and submit the revised draft for review to the Board and the public at the meeting.

RECOMMENDATION:

District staff recommend the adoption of the attached minutes with any corrections.



YOLO COUNTY
FLOOD CONTROL &
WATER CONSERVATION
DISTRICT

BOARD MEETING MINUTES

Tuesday, April 5, 2022, 7:00 PM

YCFC&WCD Offices
34274 State Highway 16
Woodland, CA 95695

Due to the threat of COVID-19 and pursuant to the [AB 361 \(Government Code section 54953\(e\)\)](#), the regular meeting of the Board of Directors of the Yolo County Flood Control & Water Conservation District (District) was agendized to allow Board members, staff, and the public to participate in the meeting via teleconference. The meeting was held at 7:00 p.m. on Tuesday, April 5, 2022 remotely via GoToMeeting. Chair Vink convened the meeting. The following people were remotely in attendance:

District Board

Erik Vink, Chair
Tom Barth
Jim Mayer
Shane Tucker

District Staff

Kristin Sicke, General Manager
Ryan Bezerra, Legal Counsel

Members of the Public

Jim Barrett
Byron Buck
Marianne Estes
Cork McIsaac
Kate Reza
Jeanette Wrysinski

1. CONSIDERATION: Re-authorize Teleconference Meetings as a Result of COVID-19 Emergency

District staff recommended the Board find that, as a result of the COVID-19 emergency, meeting in person would present imminent risks to health and safety of attendees and recommend the Board hold meetings by teleconference as authorized by Section 54953 (e)(1)(C) of Government Code.

M/S/C found that, as a result of the COVID-19 emergency, meeting in person would present imminent risks to the health and safety of attendees and as authorized by Government Code Section 54953 (e)(1)(C) meetings will be held by teleconference.

Ayes: Directors Barth, Mayer, Tucker, and Vink

Noes: None

Absent: Director Kimball

Abstain: None

2. CONSIDERATION: Approval of Minutes

M/S/C approved the minutes of the March 1, 2022 regular and March 14, 2022 special Board meetings.

Ayes: Directors Barth, Mayer, Tucker, and Vink

Noes: None

Absent: Director Kimball

Abstain: None

3. OPEN FORUM

There were no comments.

4. CONSIDERATION: Adding Items to the Posted Agenda

There were no changes made to the agenda.

5. PRESENTATION: RD 2035 Conaway Ranch Salmonid Habitat Floodplain Reactivation Project and West Side Levee Project

General Manager Sicke introduced Conaway Ranch's Natural Resources Director Byron Buck to provide a presentation on the *Conaway Ranch Salmonid Habitat Floodplain Reactivation Project* and *West Side Levee Project*.

Buck provided a brief overview of the historical extent of flooding and floodplain losses in the Central Valley; we have lost approximately 90% of floodplains in the Sacramento Valley. Buck highlighted the importance of floodplains in providing rearing habitat and influencing early ocean survival for fish. The food source in the rivers is not adequate and fish need access to better habitat for improving their strength and ensuring higher survival rates. Buck stated that there were three reactivation/restoration modes included in *Conaway's Integrated Floodplain Reactivation Proposal*: 1) floodplain reactivation with fish feeding and rearing; 2) floodplain reactivation for

fish food production; and 3) permanent wetland re-creation for year-round fish, waterfowl, and other aquatic species. Buck reviewed maps that illustrated the proposed modifications to levees and properties to provide the farmed floodplain reactivation and Tule Canal corridor restoration. The project will be receiving five million dollars in federal funding and includes support from many non-governmental entities.

Buck stated that Conaway is working with DWR to integrate this project with the State's floodplain restoration projects.

Buck provided a brief overview of a map illustrating the potential *West Levee Setback Project* that Conaway Ranch is investigating, which involves modification to the levees surrounding their property to increase floodplain areas and receive compensation for flood easements.

Director Mayer asked whether there were the appropriate considerations for houses in and around the County Road 103 area and Buck said he would be sure to investigate that. Additionally, Mayer asked about what would happen to the existing levees, and Buck informed the Board that the existing levees would stay intact. Mayer also asked how this project relates to the Fremont Weir Notch Project and how those modified operations may affect the agricultural activities on Conaway Ranch's property. Buck relayed that there will be a change in the timing of when the property can be planted; early access will likely not be available.

Mayer and Chair Vink thanked Buck for his presentation and for thinking creatively about the landscape and advancing and working with NCWA's initiatives.

6. DIRECTORS' REPORTS

Director Mayer reported on NCWA's bi-monthly coordination task force meetings with state, federal, and water district managers, which allow for interagency coordination in preparing and planning changes in flow standards and processing of water transfers. He also reported on NCWA's Board and Bay-Delta Task Force meetings.

Director Barth reported on participating in the District's exploratory meeting with Mike and Lee Smith regarding Yolo-Zamora water supply planning and the future need for annexation. Additionally, he reported on participating in a meeting with General Manager Sicke and Yolo County Supervisor Gary Sandy and Natural Resources Manager Elisa Sabatini to discuss the Governor's Executive Order (N-7-22) and required change in well permitting procedures.

Director Tucker reported on his participation in the District's Infrastructure Committee meeting on March 30, 2022 along with Director Mary Kimball.

Chair Vink had nothing to report.

7. ATTORNEY'S REPORTS

Legal Counsel Bezerra reported on the Governor's March 28, 2022 Executive Order ([N-7-22](#)) along with the proposed bills listed below.

- [SB 1205: Water Rights: appropriation](#)
- [AB 1717: Public Works: definition](#)
- [AB 2201: Groundwater Sustainability Agency: groundwater extraction permit: verification](#)
- [AB 2313: Water: judges and adjudications](#)
- [AB 2639: San Francisco Bay/Sacramento-San Joaquin Delta Estuary: water quality control plan: water rights permits](#)
- [AB 2895: Water: permits and licenses: temporary changes: water or water rights transfers](#)

8. GENERAL MANAGER'S REPORT

General Manager Sicke provided reports on the following:

- a) Operations, Maintenance, and Water Conditions
- b) Financial Report Summary – Highlights from the March 31, 2022 Financial Statements Report were reviewed, and the actual FY 2021/2022 Budget was compared to the projected FY 2021/2022 Budget.
- c) Capital Improvement Program – An update on the planning activities related to capital projects was provided.
- d) YSGA Update – An update on Yolo Subbasin Groundwater Agency's *2022 Yolo Subbasin Groundwater Sustainability Plan* implementation activities was provided.
- e) General Activities – A list of outreach activities and projects both in-house and coordinated with other agencies was reviewed.
- f) The following upcoming events were announced:
 1. YSGA Special Board of Directors Meeting (April 6)
 2. Water Education Foundation's Groundwater Tour: Capay Dam Site Visit (April 7)
 3. Drought Coordination with Yolo County Staff (April 7)
 4. Sacramento Valley Discussion with DWR on Executive Order (April 7)
 5. YSGA: Hungry Hollow Area Community – Groundwater Subcommittee Meeting (April 7)
 6. Yolo County BOS Meeting: Drought Update (April 12)
 7. YSGA Ad Hoc Drought Contingency Planning Committee (April 13)
 8. WRA TC Ad Hoc Drought Task Force Meeting (April 14)
 9. WRA/YSGA Executive Committees' Meetings (April 18)
 10. Yolo County Climate Compact Meeting (April 22)
 11. NCWA Groundwater Task Force Meeting (April 26)
 12. YSGA Ad Hoc Committee to Reconsider Voting and Fees (April 28)
 13. Yolo County/Farm Bureau Coordination Meeting (May 2)
 14. NCWA Bay-Delta Task Force Meeting (May 2)
 15. ACWA 2022 Spring Conference (May 3-6)

9. GENERAL DISCUSSION

There was no general discussion.

10. CONSIDERATION: Payment of Bills

M/S/C approved the following claims for payment – Yolo County Flood Control & Water Conservation District Checks # 61041-61055 and e-payment 47.

Ayes: Directors Barth, Mayer, Tucker, and Vink

Noes: None

Absent: Director Kimball

Abstain: None

11. CLOSED SESSION

Closed Session conference with legal counsel for existing administrative proceeding and anticipated litigation/significant exposure to litigation pursuant to Government Code 54956.9, subsections (d)(1) and (d)(2) – State Water Resources Control Board Bay-Delta Plan update proceeding.

Closed Session Report: Chair Vink reported that the Directors, General Manager Sicke, and Legal Counsel Bezerra participated in the closed session item and that there was nothing to report.

12. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned.

Erik Vink, Chair

ATTEST:

Kristin Sicke, Secretary

YOLO COUNTY FLOOD CONTROL & WATER CONSERVATION DISTRICT

AGENDA REPORT

MEETING DATE: May 3, 2022

ITEM #: 4

SUBJECT: Consideration: Adoption of the FY 2022/2023 District Budget

INITIATED OR BOARD
REQUESTED BY: STAFF
 OTHER _____

COORDINATED OR
PREPARED BY: Kristin Sicke
APPROVED BY: Kristin Sicke

ATTACHMENT YES NO
 DIRECTION

INFORMATION
 ACTION: MOTION
 RESOLUTION

BACKGROUND:

Attached is the proposed Budget for Fiscal Year (FY) 2022/2023 as recommended by the Finance Committee. Staff prepared the FY 2022/2023 Budget in coordination with the Board's Finance Committee.

FY 2022/2023 revenues are projected to be \$2,792,300 while expenses are projected to be \$5,860,097. The FY 2022/2023 Budget projects a negative cash balance of \$3,067,797 at the end of the Fiscal Year. The Budget projects a cash reserve balance of \$4,121,143 at the end of the fiscal year considering the deposit of financed funds for reimbursement of the Indian Valley Hydroelectric Rehabilitation and Moore Siphon Replacement Projects (Infrastructure Funds are approximately \$3.61M).

General Manager Sicke will present the proposed Budget to the Board, including a year-end summary of FY 2021/2022 actuals, the key drivers and assumptions used in developing the proposed budget, and a prioritization of Capital and Non-Capital Projects.

RECOMMENDATION:

The Finance Committee and staff recommend adoption of the proposed Operations and Maintenance and Capital Budgets for FY 2022/2023.

YOLO COUNTY FLOOD CONTROL AND
WATER CONSERVATION DISTRICT
34274 State Highway 16
Woodland, California 95695-9371



PROPOSED BUDGET

FOR THE FISCAL YEAR
5/1/2022 THRU 4/30/2023

Operating Budget

Yolo County Flood Control and Water Conservation District

**PROPOSED OPERATING BUDGET
FISCAL YEAR 2022 - 2023**

May 1 - April 30

	Proposed Budget Fiscal Year 2022-2023	Prior Year Budget Fiscal Year 2021-2022	Difference	% of Change
OPERATING REVENUE				
41110 WATER - AG - MEASURED	0	1,161,000	(1,161,000)	-100%
41111 WATER - AG - COW STREET WELL	70,000	0	70,000	#DIV/0!
41130 WATER - AG - RIPARIAN	0	9,460	(9,460)	-100%
41140 WATER - AG - APPROPRIATED	14,500	21,774	(7,274)	-33%
41210 WATER - NON-AG - M&I	323,500	263,000	60,500	23%
41230 WATER - NON-AG - GOLF COURSE / TRUCKS / INDUSTRIAL	0	35,000	(35,000)	-100%
41240 WATER - NON-AG - APPROPRIATED	10,700	8,700	2,000	23%
42300 CANAL MAINTENANCE	0	3,500	(3,500)	-100%
42400 WATER WHEELING CHARGE	46,000	10,000	36,000	360%
44200 HYDROELECTRIC REVENUES - INDIAN VALLEY	0	50,000	(50,000)	-100%
44400 RECREATION INCOME	0	4,000	(4,000)	-100%
44600 YSGA CONTRACT REVENUES	275,000	267,000	8,000	3%
44700 FLOODSAFE YOLO 2.0 REVENUES	0	10,000	(10,000)	-100%
TOTAL OPERATING REVENUE	\$ 739,700	\$ 1,843,434	\$ (1,103,734)	-60%
NON-OPERATING REVENUE				
48006 GRANT REV - DWR PROP 1 YOLO SUBBASIN GSP GRANT (YSGA)	0	106,000	(106,000)	-100%
48006 GRANT REVENUE - USBR WATER SMART GRANT	75,000	0	75,000	#DIV/0!
48400 REVENUE FROM SHARED SERVICES / PRIVATE JOBS	300,000	99,400	200,600	202%
48600 CONTRIBUTIONS TO CAPITAL	0	10,000	(10,000)	-100%
49200 INTEREST REVENUES	20,000	10,000	10,000	100%
49300 YOLO COUNTY GENERAL FUND PROPERTY TAXES	1,570,000	1,550,000	20,000	1%
49321 YOLO COUNTY MERCESA TAXES (per Chad Rinde w/Yolo Co)	54,000	52,000	2,000	4%
49360 YOLO COUNTY RPTTF RESIDUAL - PRIOR YEAR CORRECTIONS	33,600	29,000	4,600	16%
TOTAL NON-OPERATING REVENUE	\$ 2,052,600	\$ 1,856,400	196,200	11%
TOTAL REVENUE	\$ 2,792,300	\$ 3,699,834	\$ (907,534)	-25%
OPERATING EXPENSES				
<i>BUDGETED PAYROLL EXPENSE (for information only)</i>	1,897,021	2,304,065	(407,044)	-18%
<i>Employee Cash-out Benefits</i>				
<i>(Health, Retire, FICA, Work Comp)</i>	901,017	1,034,227	(133,210)	-13%
<i>Allocation of Payroll & Benefits to Capital Jobs & Shared Services - Estimate</i>	(291,312)	(187,783)	(103,529)	55%
<i>Allocation of Payroll & Benefits to General Expense Accounts</i>	(2,506,726)	(3,150,509)	643,783	-20%
	0	0	0	0
SOURCE OF SUPPLY				
51100 SOS - CACHE CREEK DAM	93,465	76,659	16,806	22%
51200 SOS - INDIAN VALLEY DAM & RESERVOIR	455,641	439,737	15,904	4%
51300 SOS - I.V. WATER TREATMENT PLANT	14,104	17,538	(3,434)	-20%
51400 SOS - I.V. RECREATION	14,523	28,714	(14,191)	-49%
Total	577,733	562,648	15,085	3%
HYDROELECTRIC EXPENSE				
52100 CACHE CREEK DAM HYDRO EXPENSES	4,890	4,890	0	0%
52200 INDIAN VALLEY HYDRO EXPENSES	43,019	111,759	(68,740)	-62%
Total	47,909	116,649	(68,740)	-59%

Yolo County Flood Control and Water Conservation District

**PROPOSED OPERATING BUDGET
FISCAL YEAR 2022 - 2023**

May 1 - April 30

	Proposed Budget Fiscal Year 2022-2023	Prior Year Budget Fiscal Year 2021-2022	<i>Difference</i>	% of Change
<u>WATER RESOURCES</u>				
53100	10,350	35,508	(25,158)	-71%
53200	0	3,626	(3,626)	-100%
53300	43,715	100,128	(56,413)	-56%
53400	10,780	13,990	(3,210)	-23%
56970	0	28,553	(28,553)	-100%
56971	261,067	225,000	36,067	16%
56713	180,464	280,037	(99,573)	-36%
Total	506,376	686,842	(180,466)	-26%
55000	7,000	16,365	(9,365)	-57%
<u>TRANSMISSION / DISTRIBUTION</u>				
54100	103,376	225,369	(121,993)	-54%
54200	956,798	938,791	18,007	2%
Total	1,060,174	1,164,160	(103,986)	-9%
54500	47,218	39,932	7,286	18%
54470	0	20,000	(20,000)	-100%
<u>ADMINISTRATIVE & GENERAL</u>				
56100	568,626	652,269	(83,643)	-13%
56200	13,000	13,000	0	0%
56300	83,410	71,100	12,310	17%
56410	455,564	652,611	(197,047)	-30%
56600	71,800	73,000	(1,200)	-2%
56720	52,000	52,000	0	0%
56810	16,500	16,200	300	2%
56820	55,000	55,000	0	0%
56830	130,435	292,548	(162,113)	-55%
56840	24,346	29,293	(4,947)	-17%
56910	47,000	56,000	(9,000)	-16%
56950	2,000	5,000	(3,000)	-60%
56960	241,000	250,000	(9,000)	-4%
56980	7,000	49,627	(42,627)	-86%
56990	500	5,500	(5,000)	-91%
Total	1,768,181	2,273,148	(504,967)	-22%
<u>GENERAL PLANT / FACILITIES MAINTENANCE</u>				
56730	135,616	137,007	(1,391)	-1%
56740	92,019	78,759	13,260	17%
56750	151,435	161,769	(10,334)	-6%
Total	379,070	377,535	1,535	0%

Yolo County Flood Control and Water Conservation District

**PROPOSED OPERATING BUDGET
FISCAL YEAR 2022 - 2023**

May 1 - April 30

		Proposed Budget Fiscal Year 2022-2023	Prior Year Budget Fiscal Year 2021-2022	<i>Difference</i>	% of Change
<u>OTHER OPERATING EXPENSES</u>					
59100	DEPRECIATION AND AMORTIZATION	1,155,300	1,163,400	(8,100)	-1%
59200	REAL ESTATE TAXES (LAKE COUNTY)	268,500	253,000	15,500	6%
59210	YOLO COUNTY TAXES / ASSESSMENTS	100	300	(200)	-67%
59300	OTHER OPERATING EXPENSES	1,000	1,000	0	0%
59400	EXPENSE CREDITS (incl Labor Burden, Equipment, Overhead & GW Replenishment)	(248,765)	(280,500)	31,735	-11%
	Total	1,176,135	1,137,200	38,935	3%
TOTAL OPERATING EXPENSES		5,569,796	6,394,479	(824,683)	-13%
<u>NON-OPERATING EXPENSES</u>					
61000	INTEREST ON LONG-TERM DEBT	131,015	96,839	34,176	35%
61500	OTHER INTEREST EXPENSE	500	500	0	0%
64000	COUNTY ADMINISTRATION CHARGE	13,000	13,000	0	0%
66000	COST OF SHARED SERVICES (cost of labor, benefits, equip, overhead on jobs)	145,786	88,400	57,386	65%
69720	YOLO SUBBASIN GSP PLANNING & PREPARATION GRANT	0	106,000	(106,000)	-100%
TOTAL NON-OPERATING EXPENSES		290,301	304,739	(14,438)	-5%
TOTAL EXPENSES		\$ 5,860,097	\$ 6,699,218	\$ (839,121)	-13%
NET INCOME / (LOSS)		\$ (3,067,797)	\$ (2,999,384)	\$ (68,413)	2%

YOLO COUNTY FLOOD CONTROL AND WATER CONSERVATION DISTRICT

**ESTIMATED EFFECT OF BUDGET ON CASH
FOR PERIOD 5/1/2022 TO 4/30/2023**

	<u>TOTAL</u>
Cash and Investments, April 30, 2022 (Estimated)	\$ 7,200,000
NET INCOME/(LOSS) FROM OPERATING BUDGET (ESTIMATED)	\$ (3,067,797)
 <u>CASH IN (OTHER - not included in Operating Budget):</u>	
ACCOUNTS RECEIVABLE FROM APRIL 30, 2022:	\$ 281,000
(Less Doubtful Accounts)	<u>\$ -</u>
	\$ 281,000
 <u>CASH OUT (OTHER):</u>	
Capital Projects and Purchases (use depreciation included in budget)	n/a
Accounts Payable Due as of April 30, 2022 (Estimated)	\$ (50,000)
CA Bank & Trust (Zion Bancorp) Loan Principal Payments	<u>\$ (242,060)</u>
	\$ (292,060)
 <u>Net Increase (Decrease) in Cash</u>	 <u>\$ (3,078,857)</u>
 <u>ESTIMATED Cash and Investments, April 30, 2023</u>	 <u>\$ 4,121,143</u>