

# Yolo County Flood Control & Water Conservation District

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## AGENDA Special Board Meeting February 15, 2005 6:00 P.M.

**Please note 6:00 p.m. start time.**

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In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, then please contact Christina Cobey at (530) 662-0265 or (530) 662-4982 fax. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

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## AGENDA

1. Open forum; Guest Introductions and Unscheduled Appearances  
Opportunity for public comment on non-agenda items.  
Open forum will be limited to five minutes.
2. Board Consideration: Adding Items to the Posted Agenda.  
In order to add an item to the agenda, it must fit one of the following categories:
  - a. A majority determination that an emergency (as defined by the Brown Act) exists; or
  - b. A 4/5ths determination that the need to take action arose subsequent to the agenda being posted.
3. Board Consideration: Capital and Maintenance Project Implementation  
The Board will received recommendation from the Water Management Plan Update Committee to:
  - a) Confirm implementation of work for three 2005 winter projects.
  - b) Establish bidding procedures under the Uniform Public Construction Account Act.
  - c) Authorize the General Manager to proceed with rehabilitating and replacing features of the District's delivery and distribution system under "force account" where consistent with the District's Act.
4. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control and Water Conservation District, 34274 State Highway 16, Woodland, CA on February 11, 2005.

By:

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Christina Cobey, Administrative Assistant

SPECIAL BOARD MEETING MINUTES  
FEBRUARY 15, 2005

The Special February meeting of the Board of Directors of the Yolo County Flood Control and Water Conservation District was held at 6:00 p.m. on February 15, 2005 at its regular place of business, 34274 State Highway 16, Woodland, California. Chair Brice convened the meeting with Directors Eoff, Scheuring and Rominger present. Director Vink was absent. Also in attendance were:

District Staff and Consultants

Tim O'Halloran, General Manager  
Christy Barton, Assistant General Manager  
Paul Bartkiewicz, Legal Counsel  
Francis Borcalli, Engineering Consultant

**Members of the Public**

None

OPEN FORUM

No comments were made.

**CAPITAL & MAINTENANCE PROJECT IMPLEMENTAION**

Mr. O'Halloran reported that the Water Management Plan Update Committee had met to review the capital and maintenance projects being proposed this evening, had discussed the Uniform Public Construction Account bidding process, and had discussed the use of "Force Account" for repairs, rehabilitation and replacement of certain types of facilities in the District's system. Director Rominger asked that Mr. O'Halloran make the presentation for the Committee.

Prior to Mr. O'Halloran reviewing the specific projects being proposed for implementation, Mr. Bartkiewicz reviewed the procedures required and exemptions available under the California Environmental Quality Act ("CEQA").

The three projects that are proposed for implementation prior to the 2005 irrigation season are the replacement of a culvert downstream of the Cottonwood Canal head gate, replacement of the Frederick's Flume backup structure, and replacement of the County Road 88/Yolo Central Canal culvert.

The Cottonwood culvert replacement anticipates replacing a culvert under a farm road crossing immediately downstream of Cottonwood head gate. The culvert is partially collapsed and badly corroded. At the upstream end of the culvert, the canal is being protected from erosion by a temporary plywood wall, and numerous holes in the culvert pipe are leaking water around it. It is proposed to replace the culvert to increase safety and reliability of the existing service on the Cottonwood Canal.

The Frederick's Flume Project anticipates replacement of the existing Winters Canal backup structure, which has five gates with flashboards, with a three-gated structure. One of the three gates will be a Rubicon gate. This rehabilitation will more safely and better control the water levels in the Winters Canal at the Fredrick's Flume, and provide more accurate measurements of downstream flows and more consistent deliveries into the Pleasant Prairie and Yolo Central Canals.

The County Road 88/Yolo Central Canal culvert replacement project will replace and extend a crossing and the overlying portion of County Road 88 where the existing culvert failed leaving a hole in the road that is currently covered by a large metal plate. Yolo County would like the width of the crossing extended for roadway purposes. The District will work with the County to provide for the extension of the roadway.

Mr. Bartkiewicz reported that the Uniform Public Construction Cost Account Act was created to standardize the bidding processes for public agencies, which would have been provided in the forming documents and could differ substantially from one another. Mr. Borcalli reviewed the bidding requirements of the Act and reported that emergency projects are exempted from the Act's bidding procedures. Mr. Borcalli recommended the District adopt the bidding procedures under the Act.

Mr. Bartkiewicz reviewed the provisions that allow the use of "force account" contracts for rehabilitation and replacement of some District facilities. Force account projects require unanimous approval by the Board, must consist of protection and/or maintenance work, be done under District supervision, and be paid on a rate per hour. Mr. Borcalli reviewed a proposal to secure on an annual basis, force account contracts with three contractors. He reported that by their very nature, force account projects are often not well-defined and engineering drawings and specifications would be difficult and expensive to develop. These projects will need to be closely over-seen by a District representative.

Mr. Borcalli reported that emergency projects are exempted from the force account prior approval procedures. Mr. Bartkiewicz reported that the Board, if it wished could approve the use of force account when adopting its budget by specifying the use of force account and the approved projects. Selection of the contractor for a given job is anticipated to be via phone call. A number of criteria will be considered including but not limited to the availability, distance from the job site, mobilization, and strengths in the type of work to be performed.

Mr. O'Halloran reported that the District is trying to develop a process that will work quickly, efficiently and economically within the parameters stipulated by the various applicable laws. A lot of time and effort has been devoted to research the District's options trying to develop a process and policy to use in the future.

**M/S/C** approved moving forward to replace and enlarge the culvert pipe on the Cottonwood Canal just downstream of the head gate, to rehabilitate the Frederick's Flume backup structure as outlined and to replace and extend the failed crossing on the Yolo Central Canal and County Road 88, adopted the bidding procedures under the Uniform Public Construction Account Act, and authorized the General Manager to use "force account" where consistent with the District Act to rehabilitate and replace District facilities.

There being no further business to come before the Board, the meeting was adjourned.

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Ann Brice, Chair

ATTEST:

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Tim O'Halloran, Secretary