

Yolo County Flood Control & Water Conservation District

AGENDA Board Meeting 34274 State Highway 16 Woodland, CA 95695 Tuesday, August 4, 2009 7:00 P.M.

Documents and materials relating to an open session item that are provided to the District Board less than 72 hours prior to a regular meeting will be available for public inspection and copying at 34274 State Highway 16, Woodland, CA.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, then please contact Christina Cobey at (530) 662-0265 or (530) 662-4982 fax. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

- 7:00 1. Board Consideration: The Board will consider adoption of the minutes of the July 7, 2009 Regular Board Meeting.
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances and opportunity for public comment on non-agenda items.
- 7:07 3. Board Consideration: Adding Items to the Posted Agenda.
In order to add an item to the agenda, it must fit one of the following categories:
a) A majority determination that an emergency (as defined by the Brown Act) exists; or
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:08 4. Board Consideration: Review of 2008/2009 Independent Audit.
- 7:30 5. Board Consideration: Public Hearing on 2009 Delinquency Report.
- 7:40 6. Board Presentation: Operational Use of the SCADA (remote monitoring) System.
- 7:50 7. Board Presentation: Capay Dam Stabilization Project Update.

- 8:10 8. Directors' Reports: Each member of the Board will have the opportunity to report on meetings and conferences attended during the prior month on behalf of the District.
- 8:15 9. Attorney's Report: The District's attorney will report on the following:
a) Current legal and legislative activities.
- 8:25 10. General Manager's Report: The Board will receive a report from the General Manager or designated representatives regarding current general activities and projects of the District.
a) General Activities
b) South East Davis Drainage District
c) Operations, Maintenance and Water Conditions
- 8:35 11. General Discussion: Opportunity for Board members to ask questions for clarification, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.
- 8:38 12. Board Consideration: The Board will consider the approval and the payments of bills.
- 8:40 13. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control and Water Conservation District, 34274 State Highway 16, Woodland, CA on July 31, 2009.

By: _____
Christina Cobey, Administrative Assistant



Y O L O C O U N T Y

FLOOD CONTROL &
WATER CONSERVATION
DISTRICT

BOARD MEETING MINUTES
Tuesday, August 4, 2009, 7:00 PM

YCFCWCD Offices
34274 State Highway 16
Woodland, CA 95695

The regular meeting of the Board of Directors of the Yolo County Flood Control and Water Conservation District (District) was held at 7:00 p.m. on August 4, 2009, at its regular place of business, 34274 State Highway 16, Woodland, California. Chair Tadlock convened the meeting. Directors Vink and Mayer were absent. In attendance were:

District Board

Ron Tadlock, Chair
Ann Brice, Vice Chair
Bruce Rominger, Director

District Staff and Consultants

Tim O'Halloran, General Manager
Christy Barton, Assistant General Manager
Mike Horgan, District Engineer
Margaret Kralovec, Writer/Editor
Stefan Lorenzato, Environmental Resource Associate
Jen Reed, Project Manager
Max Stevenson, Water Resources Associate
Paul Bartkiewicz, Legal Counsel
Fran Borcalli, floodSAFE Yolo Program Manager
Erica Pastor, Mann, Urrutia, Nelson, CPAs
Justin Williams, LLP Partner, Mann, Urrutia, Nelson, CPAs

Members of the Public

Ron Bertolino
Duane Chamberlain
Dave Pratt
Don Rominger
Greg Schmid

1. BOARD CONSIDERATION: Approval of Minutes

9.27 M/S/C approved minutes for the July 7, 2009, Regular Board Meeting as submitted.

2. OPEN FORUM

None.

3. BOARD CONSIDERATION: Adding Items to the Posted Agenda

Board approved General Manager O'Halloran's request to move Agenda Item 10.b to follow Agenda Item 5.

4. BOARD CONSIDERATION: Review of 2008/2009 Independent Audit

Auditor Justin Williams of Mann, Urrutia, Nelson, CPAs gave a brief oral summary of the independent auditor's report for the years ending on April 30, 2009 and 2008, a copy of which was provided to each Board Director. Williams reported that his firm's independent audit resulted in an unqualified opinion on the District's financial reports for those two years, reflecting the accounting firm's assessment that the District's financial reports present fairly, in all material respects, the District's financial position, and were based on generally accepted accounting principles and systems. In addition, the independent auditor issued a report on the District's internal control over financial reporting and on their tests of District compliance with relevant governing provisions. Williams directed the Board to note that this report identifies two internal control deficiencies that could prevent the timely detection of misstatements in financial accounts, both of which are common deficiencies in small administrative offices. The auditor makes recommendations for strengthening existing controls for regular bank reconciliations and for manual, nonrecurring journal entries. Suggested methods for implementing these additional controls are described in the report. Williams reported that the audit process went smoothly because Financial Supervisor Barbara McGriff and other District staff were helpful and receptive, and records were made ready for the audit. Director Brice asked about the Management Letter Comments reference to "repeat findings," and Williams explained that these internal control deficiencies had been noted in previous audits. General Manager O'Halloran expressed his intention of putting these controls in place.

O'Halloran indicated he would be meeting with the Finance Committee soon to discuss future independent audit contracts.

9.28 M/S/C acceptance of the filing of the independent audit.

5. BOARD CONSIDERATION: Public Hearing on 2009 Delinquency Report

Chair Tadlock opened the Public Hearing on the 2009 Delinquency Report by stating:

"It is now 7:20 P.M., the time for opening the public hearing on the District's 2009 Delinquency Report.

“The purpose of this hearing is to give interested persons an opportunity to present their comments to the Board concerning the 2009 Delinquency Report and staff recommendations regarding adding certain delinquent accounts to the Yolo County property tax roll for collection.

“Let the record show that notice of this hearing was given as required by law.

“The Board will now receive oral or written comments from any interested person on the delinquency report and staff recommendations. Before making your comment, please state your name for the record.”

Attorney Ron Bertolino addressed the Board on the delinquent accounts of the Southeast Davis Drainage District on behalf of his client, one of the property investors within the drainage district. Bertolino indicated he had spoken with Assistant General Manager Barton and Legal Counsel Bartkiewicz about the history of the drainage district, the billing process, and the determination of rates which have more than doubled with no discernable benefit to the property owners. Bertolino indicated that his client was not notified of this drainage assessment at the time of the property purchase, and still did not have all the information needed to proceed or to challenge the outstanding account. Bartkiewicz recommended that the Board leave the account on the delinquent list. General Manager O’Halloran indicated that the District would continue to work with property owners, and noted that a fuller explanation of the unique nature of the South East Davis Drainage District was next on the agenda.

Chair Tadlock asked, “Are there any further oral or written comments?” No further comments were offered, so Tadlock stated, “There being no further comments, this public hearing is hereby closed.” There was no Board discussion.

09.08 M/S/C adopting Resolution 09.08 authorizing the submittal of the delinquent accounts plus 10% penalty, and \$1 per parcel Yolo County processing fee to Yolo County for collection. 3 Aye, 0 No, 2 Absent.

6. GENERAL MANAGER’S REPORT: South East Davis Drainage District (formerly Agenda Item 10.b)

General Manager O’Halloran and Assistant General Manager Barton provided the Board with a brief history of the agreement made by the District in 1982 to collect drainage fees on behalf of the City of Davis for an area of land that constitutes what is called the South East Drainage District, for an annual administrative fee of \$600. Since 1982, land parcels within this drainage district have been subdivided and land uses have changed. The \$600 administrative fee paid to the District by the City of Davis for drainage district fee collection no longer covers the District’s expenses.

South East Davis Drainage District Landowner Greg Schmid addressed the Board with his concerns about his property and the South East Davis Drainage District fees. Schmid described his property as having been part of a larger property that was subsequently subdivided and sold in smaller parcels. While much of the historical property partially drained into the City of Davis system at one time, his subdivided portion does not. He has paid the fees in good faith, but with

rates more than doubling, Schmid approached the City of Davis for an explanation of why he should pay higher and higher fees for drainage services not used by his property. City staff referred him to the District for resolution.

O'Halloran noted that the changes that have taken place within the South East Drainage District since 1982 and their associated costs make this agreement not workable for the District. He hopes to meet with landowners, the City of Davis, and Yolo County to discuss this issue and to get their perspectives. Legal Counsel Bartkiewicz indicated that the District has the ability to end its contract with the City of Davis to collect funds on their behalf.

7. BOARD PRESENTATION: Operational Use of the SCADA System (Remote Monitoring)

(formerly Agenda Item 6)

Water Resources Associate Stevenson provided the Board with a short presentation entitled "Operational Use of the SCADA System (Remote Monitoring)." Stevenson described the expansion of SCADA applications from remote dam control two years ago to now include canal monitoring which is used daily by District staff to monitor real-time water flows within the canal system. He illustrated canal monitoring capabilities of SCADA with screens viewed daily by staff that display flows at headings and spill sites, and Capay Dam discharge levels viewable over different timeframes. Stevenson announced that formal SCADA training for operational staff will take place next year, however informal staff training has been ongoing since the system has been in operation.

Director Rominger asked whether canal components can be remotely operated with SCADA. Stevenson responded that though many canal components are now automated, they are not yet able to be remotely controlled. He added that he and Tim Ireland had intentionally designed the system with off-the-shelf components so that updates, upgrades, and maintenance can be easily achieved at the District's initiative. General Manager O'Halloran noted that the District SCADA system had become an example of excellence among regional water districts because of the excellence of work by staff members Stevenson and Tim Ireland. Stevenson shared that management support, grants, and summer interns also had been important for the system's rapid and efficient development.

Don Rominger requested that the District consult with relevant landowners about SCADA station installations. Chair Tadlock asked about vandalism of SCADA equipment. Stevenson noted that a couple of solar panels had been stolen and some sensors broken, but that vandalism losses overall had been minimal, especially since the District changed its mounting system.

8. BOARD PRESENTATION: Capay Dam Stabilization Project Update

(formerly Agenda Item 7)

District Engineer Horgan informed the Board that staff, in consultation with the Board's Infrastructure Committee, had decided it could not commit to the tight construction schedule for completing the Capay Dam Stabilization Project before the rain season historically begins, and had decided to postpone the Capay Dam Stabilization Project until the end of the next irrigation season. He indicated that Stantec had been progressing quickly, submitting necessary documents to the District on a piecemeal basis, but that the District would not have time to review the package as a whole. Other influencing factors include acquiring right-of-way easements, traffic logistics during construction, adequate material storage area, careful cross-referencing of plans

and specifications, and design adjustments. The new schedule includes an immediate cleanup of design details, a bid release in April 2010, a contractor response deadline 6 weeks later, a bid award in June, and in-stream construction in mid-September 2010. Because of the project postponement, other factors can be considered, including flood control improvements, headwall improvements, gate and control improvements, and development of a good financing package.

9. DIRECTORS' REPORTS: (formerly Agenda Item 8)

None.

10. ATTORNEY'S REPORT (formerly Agenda Item 9)

Legal Counsel Bartkiewicz announced that the Legislature had issued a preprint version of the Delta legislation arising out of the conference committee which represented both the senate and assembly. Northern California Water Association (NCWA) met today to discuss what to expect over the next couple of months. They don't see where water for flow proposals could come from except the Sacramento Valley. Funding options may be a general water tax and a beneficiary fee system. Mitigators could be considered beneficiaries, and therefore subject to such fees. Bartkiewicz noted that the next 7-8 weeks would be interesting, as the legislature makes decisions about flow proposals and financing options.

11. GENERAL MANAGER'S REPORT (formerly Agenda Item 10)

a. General Activities

General Manager O'Halloran noted the end of the allocated season, which lasted a bit longer than expected due to reduced demand. Clear Lake July releases ended on July 26, and Indian Valley Reservoir provided flows until August 1, running at 390 cfs.

c. Operations, Maintenance, and Water Conditions

5,011 acre feet of Clear Lake water became available August 1. The last releases are expected to be completed by Saturday morning.

O'Halloran reported that Lake County is closely monitoring the most recent algae bloom at Clear Lake. One of the world's foremost algae experts lives at the lake, and reports that this bloom, a species of algae not seen since the 1980's, presents no health hazard. O'Halloran shared photos of the algae, and reported that the bloom looks and smells something like sewage.

12. GENERAL DISCUSSION (formerly Agenda Item 11)

None.

13. BOARD CONSIDERATION: Payment of Bills (formerly Agenda Item 12)

9.29 M/S/C approval for the following claim(s) for payment:

Yolo Flood Control Checks: # 42800-42818

14. ADJOURN (formerly Agenda Item 13)

There being no further business to come before the Board, the meeting was adjourned.

Ron Tadlock, Chair

ATTEST:

Tim O'Halloran, Secretary