

Yolo County Flood Control & Water Conservation District

AGENDA Board Meeting 34274 State Highway 16 Woodland, CA 95695 Tuesday, November 2, 2010 7:00 P.M.

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the District's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, then please contact Christina Cobey at (530) 662-0265 or (530) 662-4982 fax. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

AGENDA

- 7:00 1. Board Consideration: The Board will consider adoption of the minutes of the October 5, 2010 Regular Board Meeting.
- 7:02 2. Open forum (Limited to five minutes): Guest introductions, unscheduled appearances and opportunity for public comment on non-agenda items.
- 7:07 3. Board Consideration: Adding Items to the Posted Agenda.
In order to add an item to the agenda, it must fit one of the following categories:
a) A majority determination that an emergency (as defined by the Brown Act) exists; or
b) A 4/5ths determination that the need to take action that arose subsequent to the agenda being posted.
- 7:10 4. Board Consideration: Capay Dam Apron Rehabilitation Project Update.
a) Construction Management
- 7:30 5. Board Consideration: Review of the District's Investment Policy
- 7:35 6. Board Consideration: Revision of the District's Annexation Policy
- 7:50 7. Directors' Reports: Each member of the Board will have the opportunity to report on meetings and conferences attended during the prior month on behalf of the District.

- 7:55 8. Attorney's Report: The District's attorney will report on the following:
a) Current legal and legislative activities.
- 8:05 9. General Manager's Report: The Board will receive a report from the General Manager or designated representatives regarding current general activities and projects of the District.
a) General Activities
b) Operations, Maintenance and Water Conditions
- 8:15 10. General Discussion: Opportunity for Board members to ask questions for clarification, provide information to staff, request staff to report back on a matter, or direct staff to place a matter on a subsequent agenda.
- 8:20 11. Board Consideration: The Board will consider the approval and the payments of bills.
- 8:25 12. Closed Session:
a) Conference with real property negotiator involving APN 025-010-018, and CCF V, Inc. Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)
b) Conference with real property negotiator involving APN 050-010-010. Instructions to the negotiator may include price, terms of payment, or both. (See Government Code sections 54954.5(b) and 54956.8.)
- 8:58 13. Closed Session Report
Report action and vote, if any, taken in Closed Session
- 9:00 14. Adjourn

The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. Public comment on items within the Board's jurisdiction is welcome, subject to reasonable time limits for each speaker. Upon request, agenda items may be moved up to accommodate those in attendance wishing to address that item. Times listed for consideration of agenda items are approximate only. The Board may consider any agenda item at any time during the Board meeting.

I declare that the foregoing agenda was posted at the office of the Yolo County Flood Control and Water Conservation District, 34274 State Highway 16, Woodland, CA on October 29, 2010.

By: _____
Jennifer Reed, Project Manager



Y O L O C O U N T Y

FLOOD CONTROL &
WATER CONSERVATION
DISTRICT

BOARD MEETING MINUTES

Tuesday, November 2, 2010, 7:00 PM

**YCFCWCD Offices
34274 State Highway 16
Woodland, CA 95695**

The regular meeting of the Board of Directors of the Yolo County Flood Control and Water Conservation District was held at 7:00 p.m. on Tuesday, November 2, 2010, at its regular place of business, 34274 State Highway 16, Woodland, California. Director Vink was absent. Chair Brice convened the meeting. In attendance were:

District Board

Ann Brice, Chair
Bruce Rominger, Vice Chair
Jim Mayer
Ron Tadlock

District Staff

Tim O'Halloran, General Manager
Christy Barton, Assistant General Manager
Stefan Lorenzato, Environmental Program Manager
Jen Reed, Project Manager
Max Stevenson, Water Resources Associate
Paul Bartkiewicz, Legal Counsel

Members of the Public

Duane Chamberlain
Dave Pratt
Don Rominger
Bob Schneider

1. BOARD CONSIDERATION: Approval of Minutes

M/S/C approved the minutes of the October 5, 2010 Regular Board Meeting as corrected.

2. OPEN FORUM

None

3. BOARD CONSIDERATION: Adding Items to the Posted Agenda

None

4. BOARD CONSIDERATION: Capay Dam Apron Rehabilitation Project Update

Environmental Program Manager Lorenzato provided a photo record of the Capay Dam Apron Rehabilitation Project (Project). He reviewed photos from the time of the assessment of the dam, through excavation, the building of the cut off wall and apron. He reported that the contractor should be able to complete the pouring of the energy dissipation wall tomorrow, then move to the sluice gate work and the grade control structure, and finally to the grouting of riprap. Lorenzato reported that all testing of materials during the Project have passed, and the project remains on schedule for completion and off-site work by November 24, 2010. He noted that the recent rains delayed the project by two days. Those two days will be made up on the schedule during the next three weeks.

Lorenzato reviewed the costs to date for both Steelhead Construction and Stantec. The budget is tracking relatively well. The final numbers and adjustments due to change orders are still being received. At this point the Capay Dam is a safe and secure structure.

General Manager O'Halloran reported that the District responded to the 3 inch rainfall in the upstream watershed by inflating the rubber dam and diverting Cache Creek flows into the West Adams and Winters Canals to avoid impacts to the construction area.

5. BOARD CONSIDERATION: Review of the District's Investment Policy

General Manager O'Halloran reported that the District is required to review its Investment Policy on an annual basis. The Policy was reviewed by Legal Counsel Bartkiewicz's office, which suggested dating the Investment Policy to reflect the adoption and subsequent revisions.

O'Halloran reported he had reviewed the Investment Policy with Financial Supervisor McGriff to verify compliance, and confirmed that the District is in compliance.

Director Mayer asked for clarification regarding when the signatures of directors are required as noted on page 3 of the Investment Policy.

M/S/C approved the Investment Policy as presented.

6. BOARD CONSIDERATION: Revision of the District's Annexation Policy

Legal Counsel Bartkiewicz reported that Director Rominger has chosen to recuse himself from the Board's discussion, deliberations or vote on this agenda item because, although he does not have a

legal conflict of interest, he is currently in the process of annexing property into the District. The annexation policy applies to all potential annexations of land to the District.

General Manager O'Halloran reminded the Board that a number of property owners had approached the District regarding annexing property into the District. That request resulted in a review of the District's Annexation Policy (Policy). O'Halloran reported that the Policy was adopted in 1999 and had not been updated since. He reviewed the suggested changes, which were to the fee schedules within the Policy, and provided his reasoning for each of the changes.

O'Halloran pointed out that the District assesses annexation proposals on a case-by-case basis, and the Board can modify the Policy or add additional conditions of annexation, as appropriate.

M/S/C approved the revisions to the District's Annexation Policy as proposed. Director Rominger did not participate in the discussion, deliberations or vote of the Board.

7. DIRECTORS' REPORTS

General Manager O'Halloran reported that Chair Brice had attended the Woodland Chamber of Commerce's Farm City Luncheon, a Finance Committee meeting had been held, and the District had sponsored a tour of the Capay Dam Rehabilitation Project.

8. ATTORNEY'S REPORT

Legal Counsel Bartkiewicz reported that the Legislature is currently out of session, but a lot of things are happening. Northern California Water Association is sponsoring a tour for the Delta Stewardship Council of the areas from Butte County to Sutter County including the Feather River Setback Levee and Reclamation District 108's fish screen facilities. The purpose of the tour is to educate the Council regarding Sacramento valley water use efficiency and related habitat benefits.

9. GENERAL MANAGER'S REPORT

General Manager O'Halloran reported on:

General Activities

- a. At the October Board meeting, O'Halloran reported that the Water Resources Association of Yolo County (WRA) could not act as lead agency for the California Statewide Groundwater Elevation Monitoring Program (CASGEM) under the California Department of Water Resources (DWR) guidelines. DWR is reviewing its guidelines to make that final determination. He reported that if the CASGEM can be run under the WRA umbrella, that that would be the appropriate entity to utilize.
- b. The League of Women Voters sponsored a forum on climate change and water on October 6, 2010. Participating speakers included State Senator Wolk, Woodland Councilmember Marble, Elissa Lynn of DWR, and O'Halloran.
- c. NCWA's Water Management Task Force is developing a proactive white-paper documenting the basin-wide water use efficiency of the Sacramento valley.

Operations, Maintenance and Water Conditions

- a. O'Halloran reported the District is cleaning out the Farmers Central Ditch, which is no longer used for irrigation purposes and is now only a maintenance problem. He anticipates relinquishing any authority and responsibility over the ditch in the next year or so.

10. GENERAL DISCUSSION

None

11. BOARD CONSIDERATION: Payment of Bills

M/S/C approval for the following claim(s) for payment:

Yolo County Flood Control Checks: # 44798 – 44806.

12A. CLOSED SESSION

The meeting was adjourned to Closed Session under:

Government Code sections 54954.5(b) and 54956.8. Conference with real property negotiator involving APN 025 – 010 – 018, and CCF V, Inc. Instructions to negotiator may include price, terms of payment, or both.

Persons present other than the Board, were Attorney Bartkiewicz, General Manager O'Halloran, Assistant General Manager Barton and Water Resources Associate Stevenson.

12B. CLOSED SESSION REPORT

The regular meeting was reconvened. Legal Counsel Bartkiewicz reported there was no action to report from Closed Session.

M/S/C approved declaring the Knight Ranch (APN 025 – 010 – 018) surplus to the needs the District and appointed Directors Rominger and Tadlock to assist O'Halloran as the Knight Ranch Negotiation Committee.

Prior to Chair Brice adjourning from Open Session to Closed Session, Legal Counsel Bartkiewicz announced that due to a potential conflict of interest Director Rominger was recusing himself from the Closed Session. Director Rominger left the meeting and did not return.

13A. CLOSED SESSION

The meeting was adjourned to Closed Session under:

Government Code sections 54954.5(b) and 54956.8. Conference with real property negotiator involving APN 050-010-010. Instructions to negotiator may include price, terms of payment, or both.

Persons present other than the three remaining Board Directors were Attorney Bartkiewicz, General Manager O'Halloran and Assistant General Manager Barton.

13B. CLOSED SESSION REPORT

The regular meeting was reconvened. Legal Counsel Bartkiewicz reported that during the closed session, the Board appointed Chair Brice and Director Vink to assist O'Halloran as the Negotiation Committee for this property.

14. ADJOURN

There being no further business to come before the Board, the meeting was adjourned.

Ann Brice, Chair

ATTEST:

Tim O'Halloran, Secretary